

Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackvilleschool.org.uk

www.sackville.w-sussex.sch.uk





16-19 Bursary

The 16-19 Bursary is a government allocated sum of money given to schools to help support sixth form student and their families who may be in financial hardship with a contribution towards the costs of attending full time post-16 education. These could include travel to and from school, enrolment contributions, school/subject equipment, subject educational visits etc. Eligibility is based on annual household income and there are several different bursaries based on different levels of need. Please note that this bursary is awarded annually so application is on an annual basis. Students can apply more than once in a year if their circumstances change.

16 - 19 BURSARY FUNDING ALLOCATION CRITERIA

The following will be taken into account; annual household income; number of dependent children in full-time education in the household; whether courses followed need specialist equipment or clothing; other personal circumstances.

A. VULNERABLE STUDENT BURSARY

Bursary 1: High priority award. This contains the following defined vulnerable groups: Young people in care or care leavers, Young people receiving Income Support or Universal Credit, Young people receiving both Employment Support Allowance and Disability Living Allowance, Annual household income below $\pounds 7,000$.

B. DISCRETIONARY BURSARY

Bursary 2: Medium priority award. Students who receive free school meals or whose annual household income is above £7,000 but below £16,000.

Bursary 3: Lower priority award. Students whose household is in receipt of means tested benefits or whose annual household income is between £16,000 and £20,999. These students receive a smaller bursary.

Bursary 4: Discretionary payment. Students whose annual household income is between £21,000 and £26,000 (evidence required) can apply for bursaries to contribute to specific one-off needs (such as educational visits, exam re-sits, books and equipment) involved directly with their education. The bursary award is at the discretion of the Head of Sixth Form following a meeting and receipt of necessary evidence.

CONDITIONS FOR RECEIPT OF THE 16-19 BURSARY

Students must be punctual and attend school fully (including morning form times and assembly plus their subject lessons). They must also keep up to date with their school work and meet attainment targets. Students with any unknown and unauthorised absence will lose $\pounds 5.00$ of their bursary per absence recorded. Small amounts of authorised absence (ie illness) will not affect the payment.



Headteacher: Mr J Grant

Sackville School, Lewes Road, East Grinstead, West Sussex RH19 3TY Tel: 01342 410140 Fax: 01342 315544 Email: secretary@sackvilleschool.org.uk





www.sackville.w-sussex.sch.uk

APPLYING FOR THE 16-19 BURSARY

Please complete and return the Bursary Fund Application Form along with all relevant documentation, available from Mrs Barden, KS5 Intervention Leader (abarden@sackvilleschool.org.uk).