



# Sackville School

TOGETHER WE ACHIEVE

Sackville School, Lewes Road,  
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Headteacher: Ms Jo Meloni BA (Hons) NPQH

28 April 2025

Dear Families

I am delighted to announce that as part of the Junior Tennis Leaders Level 1 Award, your child has been selected to put their skills into practice by helping with the organisation and running of the East Grinstead Tennis Festival for the local primary schools in the area.

The event is taking place on Wednesday 7 May 2025 at the East Grinstead Tennis Club, Ship Street, East Grinstead from 11.45am to approximately 3.00pm.

Please meet at 11.20am outside the PE office in PE kit. We will travel to the tennis club by minibus. They will be dismissed from there at the end of the event. If anyone requires a lift back to Sackville, we will return at approximately 3.15pm.

They will need to wear their correct PE kit. They will need to bring their own lunch and are advised to bring snacks and plenty of drinks. Also sun cream and be prepared for the British weather! Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#). **Peanuts or peanut related products are not allowed to be taken on any school visit.**

If you are happy for your child to help with the event, please can you arrange to complete the Google form [here](#) by Tuesday 6 May.

Yours sincerely

Mrs Suzanne Currie  
PE Teacher and School Sports Co-ordinator



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[www.sackvilleschool.org.uk](http://www.sackvilleschool.org.uk)