



Headteacher: **Mr J Grant**  
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February 2015

Dear Parent/Carer

The Business Studies department is running a trip to enter the BASE 2015 competition at the University of Sussex, Bramer House, Falmer, Brighton BN1 9QU on Thursday 19<sup>th</sup> March 2015. As part of the National Business Accounting and Skills Education competition, this will be an opportunity to develop students' analytical skills and meet potential employers. The competition starts at 10.30am and finishes at approximately 4pm. Students will be transported to and from school by school minibus.

Refreshments will be provided at the event throughout the day, including drinks, biscuits and lunch. Students do have to be smartly dressed, preferably in business attire; this is especially important as there will be potential employers present on the day. Students should be equipped with pens for rough working and a calculator per team would also be of use. All other equipment will be supplied.

Please sign and return the parent's consent form and the permission slip below to confirm that you have agreed to these arrangements.

Yours sincerely

Mrs Julie Fleming  
**Head of Business, Law and Economics**

To: Mrs Fleming

I give permission for my child ..... (name of student) of form ..... to attend the Business Studies trip to BASE on Thursday 19<sup>th</sup> March 2015, meeting at 8.50am at the pupils' entrance to school and returning at approximately 5pm. I understand that good behaviour will be expected during the trip.

Signed..... Parent/Carer Date .....

