



31 March 2023

Dear Families

Curriculum Enhancement Week - Monday 17 July to Wednesday 19 July 2023

I am delighted to inform you that students have now been allocated the activity they will be taking part in during curriculum enhancement week, which will run from Monday 17 July to Wednesday 19 July 2023.

We have worked really hard to try to make sure that your child has got one of their first three choices. We have even been able to source extra spaces for some of the opportunities that were heavily oversubscribed, which has given even more the opportunity to do their first choice. We know that some students will be disappointed they did not get their first choice but I hope that you can see we have been working hard to make sure they get one of their favoured options.

To find out which activity your child has been allocated, please login to the My Child at School app. This will be displayed in the Trip section of the app contained within the menu on the left hand side. Only the activities that have a cost associated with them are shown. **Activities that have no cost associated, will have a separate email stating the activity allocated.**

If you have any issues accessing the app or need some support please contact pithelp@sackvilleschool.org.uk and one of our IT Support team will be happy to assist.

If you do not have an activity showing at this stage in the app, this is because the Google Form was not completed by the time the ballots were conducted. We will centrally allocate these activities.

For those **activities that include a voluntary contribution** (covering the cost of the activity including transport and other incidental costs), payment can be made via the 'My Child at School' app. The deadline for payment is **Monday 1 May 2023**.

If you have chosen to take part in one of the **residential trips to Belgium or Horse Riding, Skiing and Blacklands Farm** there is a part payment plan available. The deadline dates for each payment are as follows:

First instalment	Friday 28 April 2023
Second instalment	Monday 1 May 2023
Third instalment	Wednesday 31 May 2023

I must remind you that as the school cannot bear the cost of the activity, the activity will not take place unless parents who are able to, are willing to contribute. If you are unable to contribute or are facing particular financial challenges, please do make contact with your child's year team and we will see what support we can offer families on a case by case basis.

As outlined in the original booklet if your child is eligible for the Pupil Premium government grant we are contributing to the cost for these students. You can find the full breakdown in our booklet [here](#).

Please note: If your child has chosen a **free activity** we will be sending you confirmation in a separate communication.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#). **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Further information about allocated activities will be released closer to the time.

Yours sincerely

Mr K Treen

Curriculum Leader of Design and Technology & Computing / Wider SLT