



12 July 2023

Dear Parent/Carer

Curriculum Enhancement Week – Making A Movie - Monday 17 July 2023 to Wednesday 19 July 2023

I am delighted that your child is taking part in the 'Making a Movie' activity at Sackville School during curriculum enhancement week. I am writing to share some information with you about this activity.

Day 1 and 2 – Monday 17 July 2023 and Tuesday 18 July 2023

Students should arrive at school at the normal time of **8.25am** and go to **D12** where they will be registered. On day one, students will have a brief explanation about film language and then they will be split into smaller 'production units' to plan (storyboard) and shoot a short film from a provided script. Day two will be post-production. With the footage filmed on day one, the production units will split again into two smaller groups, one to edit and the other to create the marketing campaign (film poster).

By the end of day two all production units will be able to screen their short film and present their film poster.

Day 3 – Wednesday 19 July 2023

The Warner Bros. Harry Potter Tour takes us to the magical world of Hogwarts. Please could students meet staff outside the **student entrance** at Sackville School at **7.15am**. We will aim to depart promptly at 7.30am. Once we arrive at the venue, at about 9.00am, we will be guided into the main hall of Hogwarts and then free to explore the entire venue – which also includes platform 9 $\frac{3}{4}$ and Privet Drive.

Students should dress sensibly, but because it is mainly indoors, wet weather gear is not required. We ask that students bring a packed lunch and plenty to drink. Any students that are eligible for free school meals will have a lunch provided for them. Your child may wish to bring some money with them as, inevitably, the tour ends up in the gift shop. It is not necessary to buy anything, but students may wish to do so as a memory of the day.

We will be leaving at 2.30pm and aim to arrive back at Sackville School at 4.00pm, traffic and the ever-busy M25 permitting.

We hope that the trip to discover more about the process of creating a major motion picture franchise will be the perfect end to the activity.

Please could we ask you to complete the form [HERE](#) prior to the visit taking place.

Students can wear their own clothes from Monday 17 July to Wednesday 19 July, however, please note that students are expected to wear normal school uniform on Thursday 20 July and Friday 21 July 2023.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#). **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Yours sincerely

Mr G Scarfe
Curriculum Team Leader Film & Media

Mr C Thompson
Trip Leader