



18 April 2024

Dear Families

East Grinstead Tennis Festival - Wednesday 15 May 2024

I am delighted to announce that as part of the sports leadership award your child has been selected to put their skills into practice by helping with the organisation and running of the East Grinstead Tennis Festival for the local primary schools in the area.

The event is taking place on Wednesday 15 May 2024 at the East Grinstead Tennis Club, Ship Street, East Grinstead from 11.45am to approximately 3.15pm.

I will take the students to the tennis club by minibus. They will be dismissed from there at the end of the event. If anyone requires a lift back to Sackville, we will return at approximately 3.30pm. They will need to wear their sports kit and sports leader t-shirt. They will need to bring their own lunch and are advised to bring snacks and plenty of drinks.

If you are happy for your child to help with the event, please could you fill out the consent form [HERE](#) by Wednesday 8 May 2024.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#). **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Yours sincerely

Mrs S Currie
PE Teacher and School Sports Coordinator