



## Record of school email sent

**Recipients:** Year 7-13

**Subject:** Catering Arrangements For This Week

Dear Parent/Carer

A quick note about catering arrangements for this week.

Monday is a normal day. The canteen served breakfast as usual this morning, and will serve hot food at break at 10.50, and hot and cold lunches at 13.10.

On Tuesday, breakfast will be served as usual at 08.15. This will be followed by the usual hot service at break. It's 'hot dog Tuesday' as it is known at Sackville. We usually sell a lot of hot snacks as a result. At lunchtime, we have the sixth form Christmas lunch, which occupies the entire hall and canteen. There will be cold food served on the balcony above the hall for students in years 7-11.

Wednesday will begin with breakfast at 8.15 as usual. At break (10.50) there will be the usual service of pizzas and chicken burgers. Lunch is at midday on Wednesday and there will only be cold food sold. School ends at 13.15 however (normal lunchtime) at which point students are free to leave the school.

I hope this all makes sense.

You may also want to know that we are aiming only to send letters out electronically in the future, to both save paper and printing, and to ensure you no longer have to go through bags to find crunched up letters! All of our email communications are also going to be placed on the website here.

With best wishes for the holiday season.

Adrian de Souza