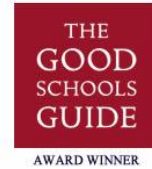




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July 2018

Dear Parent/Carer,

As the end of the academic year approaches, I would just like to make you aware of pastoral staff changes and key dates for the next academic year. Two of our tutors, Mr Stromfield and Mrs Grace, will be leaving Sackville and we thank them for the work they have done this year. The format for year 13 tutorial sessions will change to a one to one session in a morning registration (to be agreed between the tutor and the student) and will have a focus on futures (university or employment preparation). Students who had previously been with the two staff mentioned above will be allocated to an existing tutor group.

AS level results (for those students who sat them) will be released on Thursday 16th August 2018 from 11.00am and many staff will be on hand to assist students with any queries. Mrs Rooke (Careers Leader) and Ms Bach (UCAS Coordinator) will be on hand to field any questions from students and parents related to next steps.

Students who need to retake their Progression Exams, must come to the Sixth Form library on Monday 3rd September, 2018. In order to move on to the second year of their courses, they MUST attend school on this day and pass the exam to the level expected by the relevant departments. If students do not reach this level, they will need to meet with us to discuss their options.

Students who are applying for university must come in to school on Tuesday 4th September at 8.25am to begin two days of university application preparation which will include composing their personal statements, attending relevant workshops and listening to guest speakers. These sessions will be invaluable in helping them continue the UCAS (university admission) process. We strongly advise those who have not fully decided whether to apply for a university place or not, to attend these two days.

If your child is **sure** that they wish to go into employment or training/apprenticeship after year 13, they should email Mrs Rooke, our Futures Leader, for an appointment on the 5th /6th September. Students can email Mrs Rooke for an appointment before the summer term ends, if they wish to do so (erooke@sackvilleschool.org.uk).

Lessons will begin for all year 13 students on Thursday 6th September 2018 and there will be a start of year 13 assembly on that day. Following this, students in year 13 are only required to be in assemblies on the first Wednesday of each subsequent half term. The dates are outlined below.

Wednesday 31st October 2018
Wednesday 9th January 2019
Wednesday 27th February 2019
Wednesday 24th April 2019

Apart from their actual tutorial sessions, we feel that asking students to attend assemblies once each half term is not asking too much of them, therefore it is essential that they attend. This is so that they can keep up to date with all key information, particularly relating to job offers, apprenticeships and university.

We would like to take this opportunity to thank you for your support and we hope that your child has a productive yet relaxing summer before starting the next stage in their time with us at Sackville.

Yours sincerely

Mr Dale Whitehead
Head of Sixth Form

Mrs Helen Valentine
Deputy Head of Sixth Form

