



# Families' Bulletin

Tuesday 2 January 2024 to Friday 5 January 2024

## HEADTEACHER'S MESSAGE

Dear Families

Please click this [link](#) for a letter from Ms Jo Meloni.

**Ms Jo Meloni**  
**Headteacher**

## Key Dates

Tuesday 2 January  
Wednesday 3 January  
Thursday 4 January  
Thursday 11 January  
Tuesday 16 January  
Thursday 18 January  
Thursday 18 January

Inset Day  
Start of the Spring Term – 8.25am  
Ski Trip Meeting – 6.00pm (main hall)  
Year 10 Information Evening  
GCSE Art Information Evening  
Year 10 Dance trip – Edward Scissorhands  
Year 12 Meet the Tutors – 5.30pm to 6.30pm

## Extra Curricular Enrichment

### Spring Term Timetable

We offer a wide range of after school activities at Sackville. You can browse through all the clubs, by year group, via this link:

[Spring Term Timetable](#)

## Safeguarding

Dear Families

I hope you have a wonderful Christmas break.

As much as Christmas is a joyous occasion for many (and should be for all), we are aware that safeguarding concerns still arise over the festive season.

I have included below several websites where you can report a concern directly (depending on your home address) and have included our safeguarding email @ Sackville which will be monitored over the break.

### **West Sussex**

<https://www.westsussex.gov.uk/education-children-and-families/keeping-children-safe/request-support-or-raise-a-concern-about-a-child/>

### **East Sussex**

<https://www.eastsussex.gov.uk/children-families/professional-resources/spoa>

### **Kent**

<https://www.kent.gov.uk/education-and-children/protecting-children>

### **Surrey**

<https://www.surreycc.gov.uk/children/contact-childrens-services>

[safeguarding@sackvilleschool.org.uk](mailto:safeguarding@sackvilleschool.org.uk) for any concerns that we can support with on our return to school on the 3rd Jan 2024.

Thank you for your continued support and I once again wish you all the best for a restful enjoyable break.

Alex Millican

Designated Safeguarding Lead / Assistant Headteacher

## School Notices

### **Foodbank Vouchers**

If any family would benefit from receiving a foodbank voucher, please email me [asteer@sackvilleschool.org.uk](mailto:asteer@sackvilleschool.org.uk) at any point during the Christmas holidays and I will organise one for you.

Please make sure that FOODBANK VOUCHER REQUIRED is the subject of the email so that your request is easily identifiable.

Mrs Amy Steer

**Child Protection and Welfare Officer**

### Spotlight on Digital Learning

You should have received an email about a Digital Survey I have created. This survey should take you no more than 5 minutes to complete and will provide me with some insight into our students' home digital use/access to the internet.

Please can I urge you to fill this in at your earliest convenience but before January 2nd 2024. I will report back with my findings and information, but in the interim, will be able to use the data to support students in their Digital Learning.

The form can be found [here](#) or on the link in your message.

If you have more than one child attending Sackville, could I kindly ask you to fill in a form for each.

Many thanks

Mr Vallally-Godfrey  
Digital Learning Lead

## Current Vacancies

**If you or someone you know are thinking of joining our team** and are interested in any of the positions below, please follow the corresponding link, or enquire by contacting the Headteacher's PA, Katie Dawson on

[kdawson@sackvilleschool.org.uk](mailto:kdawson@sackvilleschool.org.uk)

- [Learning Support Assistant](#)
- [Cleaners](#)
- [Invigilators](#)
- [Study Supervisor](#)
- [Science Technician](#)
- [Administration and Communications Officer](#)
- [HR Office](#)
- [IT Technician](#)

## Medication & Illness

### Medication

To ensure that we continue to support students when they are unwell, we need to make sure our records are up-to-date. As a school we will continue to administer ad-hoc medication as per the consent slip you have completed. If you wish for this to change, please contact the relevant year team. Should your child be diagnosed with any new medical condition please contact us. In addition, should your child's medical condition change (i.e., they no longer need to use their inhaler) please contact their community team.

**We will continue to provide the support and medical assistance you have already agreed to unless we hear from you.**



## Illness

In order to keep the more vulnerable members of our school community safe, a reminder to inform the school if your child contracts any of the following: Chickenpox, Shingles, Measles or Mumps. Please call the relevant community office, thank you in advance.

