



Headteacher: **Mr J Grant**  
Sackville School, Lewes Road,  
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November 2013

Dear Parent/Carer

### **GCSE Geography Field Trip to South Wales from Friday 11<sup>th</sup> July to Sunday 13<sup>th</sup> July 2014**

I am pleased to contact you regarding the above trip which is always a valuable and enjoyable experience for GCSE geography students at Sackville. Student feedback reveals that the year 10 trip is a memorable experience that enriches learning as well as providing a necessary practical element of the course.

As part of their geography GCSE, your child is expected to undertake a controlled assessment. The task is set by the exam board and is worth 25% of the final GCSE grade. The work is completed in school and this year's topic relates to rivers. Should you wish to discuss the topic at home the specific question is: 'Investigate to what extent the shape and form of a river channel change in different parts of its course'.

The data that your child needs to complete the controlled assessment will be collected on a field trip to South Wales. Your child will depart from school in the morning on Friday 11<sup>th</sup> July and return at around 4.30pm on Sunday the 13<sup>th</sup> July. All students are urged to attend this trip because in addition to collecting the data needed for their project, your child will also receive valuable advice regarding their exams and the controlled assessment from myself and other members of the geography department on the trip.

You are invited to make a voluntary contribution of £155 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute.

The cost can be spread by paying in instalments as detailed below. Of course, the full balance can be paid at any time earlier than suggested below.

	<b>Amount</b>	<b>Date Due</b>
Deposit	£55	Friday 17 <sup>th</sup> January 2014
Second Instalment	£50	Friday 28 <sup>th</sup> March 2014
Final Balance	£50	Friday 27 <sup>th</sup> June 2014

Your child will be staying in fully catered accommodation at Swansea University so all meals are included in the price. In addition to providing an excellent base for the field work, Swansea University is ideally situated by the beach so that, weather permitting, your child will get to enjoy evening activities overseen by staff on the beach.

Your child should make payments directly to the finance office accompanied by the reply slip. Cheques should be made payable to Sackville School. Please write your child's full name, form, and 'GCSE geography field trip' to avoid confusion on the back of the cheque. You can also pay online using the online payment system.





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Closer to the time I will be in contact to detail the finer points of the trip but in the meantime do not hesitate to contact me if you have any questions.

Yours sincerely

Mr N Robinson  
**Curriculum Leader of Geography**

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**To:** Mrs Baldwin in the finance office

I give permission for my child ..... (name of student) of form ..... to attend the field trip to South Wales from Friday 11<sup>th</sup> July to Sunday 13<sup>th</sup> July 2014, returning to school at approximately 4.30pm.

A cheque for £55 is enclosed, made payable to Sackville School

£55 has been forwarded to the school using the online payment system  
(Please tick as appropriate)

Signed: ..... Parent/Carer

Date: .....

