



Headteacher: **Mr J Grant**
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October 2014

Dear Parent/Carer

GCSE German Visit to BA Languages and Communication Centre, Heathrow Wednesday 5th November 2014

We have been fortunate enough to secure a booking for 15 students to visit the BA Languages and Communication Centre at Heathrow. Your child has been selected by his/her German teacher. The one day visit is scheduled for **Wednesday 5th November 2014**. The visit is always one of the most enjoyable and successful for our German learners – you may recall seeing the pictures on the school website of previous visits.

This visit is related to the German GCSE course – material can be used for a controlled speaking assessment and it also gives students an exciting introduction into working in the airline industry. The centre demonstrates the necessity and usefulness of language skills within the airline industry and outlines career opportunities within BA. The day consists of practical based workshops as well as a short presentation. Activities take place on an out of commission BA plane.

There will be filming of some of the activities for assessment purposes. There is a consent form to fill in attached to this letter. If you do not wish your child to be filmed, it does not affect his/her participation on the visit.

Preparation and follow up work for the visit will be done in lesson time. A German speaking assessment will be completed on the day and a listening assessment will be completed in the lessons after the visit. Students will have the opportunity to draw on their experiences of the day to use in their assessment tasks and will be able to reuse some of this information in year 10 for their GCSE course.

Mr Leahy and Mrs Rowlingson will be leading the trip. The practical details of the trip are attached.

We are delighted to tell you this trip is heavily subsidised and on this occasion there is NO cost to the students. However students **MUST** bring a snack and a packed lunch as there is no opportunity to buy lunch. Places are strictly limited and will be allocated on a first come, first served basis. We would be grateful if you could return the permission slips no later than **Friday 17th October 2014**. Please hand all forms to Mr Leahy or Mrs Rowlingson in a sealed envelope.

Thank you for your cooperation and we hope your child continues to enjoy the course.

Yours sincerely

Mrs H Valentine
Deputy Head of Sixth Form/MFL teacher
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BA Languages Centre: GCSE German Visit to Heathrow

Arrangements and timings

Please note: Transport is by school minibus. We will try to return in time for the school coach but cannot guarantee that we will be back by 3pm.

- Date: **Wednesday 5th November 2014**
Meet outside main school entrance at 8am prompt
- Venue: BA Waterside Training Centre, Heathrow
- Transport: School minibus
- Dress code: Smart school uniform
- What to bring: Pen and A4 lined paper on a clipboard
- Food and drink: Please bring lunch and snacks, as well as plastic bottles of drink (no fizzy drinks)

THERE IS NO OPPORTUNITY TO PURCHASE FOOD OR DRINK AND NO REFRESHMENTS ARE PROVIDED.

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To: Mr T Leahy/Mrs K Rowlingson

GCSE German Visit to BA Languages and Communication Centre, Heathrow Wednesday 5th November 2014

I give permission for my child (name of student) of form to participate in the above visit.

I do/do not (please delete as appropriate) give permission for my child to be filmed.

Student's mobile 'phone no:

Signed Parent/Carer Date.....

