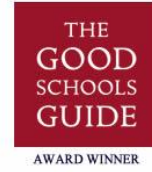




Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackvilleschool.org.uk
www.sackville.w-sussex.sch.uk



December 2018

Dear Parent/Carer

There is an opportunity to purchase a collared t-shirt for those students studying GCSE and BTEC PE. I must stress that this is not compulsory but we feel it does help to give the students a greater sense of identity. Students would be able to wear these t-shirts in their examination lessons. In particular, the t-shirts will be very useful during their external moderation because each shirt will have their surname on the back.

The cost of the collared t-shirt is £23.00. Please refer to the size guide when selecting your size. It may be possible to get some sample sizes should you be unsure of which one to choose <https://www.canterbury.com/size-guide-i26>.

If you would like to purchase a t-shirt you can pay via the online payment system. Please complete the reply slip below and return with your payment to the finance office no later than Friday 18th January 2019 to enable us to process the order as quickly as possible.

As these items are personalised, please ensure you order the correct size as refunds are **not** available. Orders can take between 6-8 weeks to arrive due to the personalisation process. We apologise that this information has taken a while to be provided and we do appreciate that this comes very close to Christmas. However, it has been a struggle to find a supplier to deal with our order. Consequently there has been a delay getting the details for the t-shirts to you.

Yours sincerely

Mrs S Currie
Teacher of PE

✂.....

To: finance office

Name of student _____ Form _____

I would like to purchase a collared t-shirt.

I have paid £23.00 via the online payment system/

Course: GCSE PE/BTEC PE (please circle)

Size: XS S M L

Parent/Carer (please sign) _____

Parent/Carer (please print) _____

Date _____





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