



2 February 2023

Dear Parent/Carer & Volunteer

Grease - Show Preparation - Saturday 4 & Sunday 5 February 2023

Firstly, I would like to say how thankful I am for your willingness to take part in Grease.

This event takes a lot of preparation and helping hands to have all the technical elements of the show ready for the opening night. We therefore require the tech team to be in school at various times throughout this weekend (Saturday 4 and Sunday 5 February) to help with the setup of the stage and both sound and lighting systems. Suitable clothing and a strong pair of shoes/boots should be worn. A pair of gloves would also be beneficial.

As a matter of urgency, please can you complete the Google form [HERE](#) to both confirm your attendance and choose your preferred time slots each day.

Students involved in the tech team will also be off-timetable on **Monday 6 and Tuesday 7 of February**, the two days prior to the 3 performances. I would suggest the same suitable clothing be worn and please be in school no later than **8.25am**.

During this work safety will be paramount. You will be fully briefed and it is vital that you follow instructions and seek clarification where needed. Please note you will not be allowed to use power tools or to climb ladders etc.

If you have any questions, please contact me at amills@mysackville.co.uk.

Many thanks.

Yours sincerely

Mr A Mills
Drama Technician