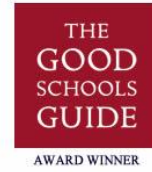




Headteacher: Mr J Grant  
 Sackville School, Lewes Road, East Grinstead,  
 West Sussex RH19 3TY  
 Tel: 01342 410140 Fax: 01342 315544  
 Email: secretary@sackville.w-sussex.sch.uk  
[www.sackville.w-sussex.sch.uk](http://www.sackville.w-sussex.sch.uk)



September 2018

Dear Parent/Carer

**KS4 GCSE Design and Technology**

At the start of the GCSE course students will be supplied with most of the materials required for their practical work. However, we are also able to supply students with a revision guide to help with their theoretical knowledge. A contribution of £35.00 for materials, which covers all the materials needed in each year of the course including the major practical piece for the examination, and an optional £4.75 for the revision guide and work booklet is requested to help towards these costs. The revision guide and work booklet is strongly recommended as this will help with your child’s theory knowledge for the main examination, which is worth 50% of the course. I would just like to remind you at this point that if the material contribution has not been made, the students cannot take the work home.

If you would like to discuss any matters concerning this outlay, please do not hesitate to contact me.

Yours sincerely

Mr K Treen  
**Curriculum Leader for Design & Technology**  
 ktreen@sackvilleschool.org.uk

**To: Finance office – KS4 GCSE Design and Technology**

Name of student ..... Form.....

Please tick the required boxes.

- £35.00 Material contribution
- £4.75 Revision guide

To cover the cost of materials and/or a revision book  
 I have forwarded payment to Sackville School via the online system.

Parent/Carer (please sign) .....

Parent/Carer (please print) .....

