Headteacher: **Mr J Grant**
Sackville School, Lewes Road,
East Grinstead, West Sussex RH19 3TY

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September 2014

Dear Parent/Carer

Your child has expressed an interest in participating in after school sport. Over the course of the year, this will involve travelling on a minibus to compete in fixtures against other schools. Legislation now requires that we gain parental permission to allow this to take place.

At this time we would like to ask for an emergency contact number and medical form for your child. If you are happy for your child to participate in this way, would you please complete the form and return it to the PE department.

The lead teacher for your child's team will have a mobile phone with him or her should you need to contact your child in an emergency.

A member of the SLT (usually Mr Keeble, the school's Educational Visits Coordinator) may be contacted should you be unable to contact the lead teacher. Obviously we ask you to restrict such calls to emergency situations.

The school emergency number for after school hours is: 07801480762

The West Sussex PE Association now requires that all students involved in rugby must wear a mouthguard. In hockey the students must wear shinpads and use a mouthguard. In football all students must wear shinpads.

Your child will be notified of the fixture at least a week in advance through a team sheet on the notice board. There will be occasions when cup fixtures will come up and notice will be short, so please ensure we have your email address to forward any such urgent information.

A full fixture list is published each term on the website and is updated when appropriate.

Yours sincerely

Mrs L Richards   Mr A Currie
Curriculum Leader of Girls PE   **Curriculum Leader of Boys PE**

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To: Mrs Richards/Mr Currie

Name of student …………………………………………………………………………….   Form ………………

I do/do not give permission for my child to travel to sports fixtures on the minibus.

Our emergency contact number is ……………………………………………………………………………….

Our email is ……