

Headteacher: Mr J Grant

Sackville School, Lewes Road, East Grinstead, West Sussex RH19 3TY Tel: 01342 410140 Fax: 01342 315544 Email: secretary@sackvilleschool.org.uk

www.sackville.w-sussex.sch.uk





January 2020

Dear Parent/Carer

Sackville's Production of Joseph

Your child has expressed an interest in being part of the technical and/or backstage crew for our production of Joseph in February 2020. We are delighted at the number of students that have showed an interest in being a part of the team. We would like students to begin attending rehearsals from Monday 27th January 2020, so that students can help our backstage crew begin to create props and set for the production.

Students will also be expected to assist during the three evening performances on Wednesday 12th February, Thursday 13th February and Friday 14th February 2020. The finishing times will vary for each performance. However, I will ensure to give all students involved an estimated finishing time for each show.

We are ordering show t-shirts which can be worn during rehearsals and promotional activities. Students are able to choose the name they would like on the back of their t-shirts. The purchase of these t-shirts is totally optional. If you would like a t-shirt, the cost is £8.00. Payment can be made via the school on-line payment system.

Please remember that if your child is eligible for the Pupil Premium government grant we will use that to pay for the full cost of the t-shirt.

Please complete the permission slip attached to confirm your child's commitment and that they will be able to attend all rehearsals.

I hope that your child is looking forward to being a part of the technical and/or backstage crew.

Please contact me if you have any questions.

Yours sincerely

Miss H Warran **Drama department**













To: Miss H Warran – Drama department

Sackville's Production of Joseph

I give permission for my child	to
I would like to purchase a t-shirt for £8.00 and I have made payment via the school on line payment system.	-
My child is eligible for the Pupil Premium government grant and I have ticked the consent box on the online payment system.	
I would like to order a t-shirt in size (please circle as required):	
XS S M L XL XXL	
The name on the back should read	_
Parent/Carer name (please sign)	_
Parent/Carer name (please print)	
Date	