



29 November 2023

Dear Families

School Carol Service – Tuesday 12 December 2023

We would like to take the opportunity to invite your child, as a participant in our Winter Concert, to take part in our annual carol service, which is to be held at St Swithun's Church on Tuesday 12 December at 6.30pm.

We will run a series of rehearsals in the week beginning 4 December - some of which will take place during the school day owing to the many other commitments that many of our performers have at this time of year. Full details of our rehearsal schedule will be published to participants, and whilst we hope as many as possible will be able to join us for the rehearsals for which they are required, we recognise that they may not be able to make all of them and therefore this should not put them off signing up!

On the day of the service we will have a rehearsal in the church. We will be walking up to St Swithun's as a group at 11.20am and returning to Sackville for the end of the school day. The students should wear their outside coats and be prepared for rain as it is a 10 minute walk to the church. They should also bring a packed lunch and a drink for the rehearsal. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website [here](#).

In the evening, the service begins at 6.30pm, with performers arriving at 6.00pm wearing full school uniform. Please make sure that this is smart. The service is expected to end at 7.45pm and will be followed by mince pies in the church hall provided by our governors. If you do not intend to join us for the service then we kindly ask that you arrange to collect your child at this time from St Swithun's.

Please could I ask you to complete the parental consent form [here](#).

We are very much looking forward to this event - a lovely festive way to round off our first term of the school year, and we do hope that you and your family will be able to join us. This year entry to the carol service will be on a ticket only basis. Tickets are free and are available to reserve here - [Ticketsource](#).

Please do get in touch if you have any questions.

Best wishes

Mr A Webb

Curriculum Team Leader of Music

awebb@sackvilleschool.org.uk