

# School Fund Standing Order Form



SACKVILLE  
School

To the Manager

Bank Name: \_\_\_\_\_

Bank Address \_\_\_\_\_

Bank Sort Code \_\_\_\_\_

Please pay	<b>Bank</b>	<b>Branch Title</b>	<b>Sort Code</b>
	Barclays Bank	Leicester	20-23-97
for the credit of	<b>Beneficiary's Name</b>		<b>Account Number</b>
	Sackville School Fund		20783919
the sum of (please choose £20 or fill in chosen amount)	<b>Amount</b>	<b>Amount in Words</b>	
	£20 / £		
commencing	<b>Date of First Payment</b>		<b>Due Date and Frequency</b>
	1 September 2012	and thereafter every	year on 1 September until 1/9/2016
	<b>Account to be Debited</b>		<b>Account Number</b>

Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

# Sackville School Fund – Gift Aid Declaration

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**Name of charity:** Sackville School Fund

Please treat all gifts of money that I make today and in the future as Gift Aid donations.

You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the Sackville School Fund will reclaim on your gifts for that tax year.

## Donor Name

Title \_\_\_\_\_ Initials \_\_\_\_\_ Surname \_\_\_\_\_

Home address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post code \_\_\_\_\_

Signature \_\_\_\_\_

### **Please notify the school if you:**

1. Want to cancel this declaration
2. Change your name or home address
3. No longer pay sufficient tax on your income and/or capital gains

### **Tax claimed by the charity**

The school fund will reclaim 25p of tax on every £1 you give on or after 6 April 2008. The Government will pay to the fund an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the charity does not affect your personal tax position.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.