



Headteacher: **Mr J Grant**
 Sackville School, Lewes Road, East Grinstead, West Sussex RH19 3TY
 Tel: 01342 410140 Fax: 01342 315544
 Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk

April 2015

Dear Parent/Carer

Sackville School Sports Awards Evening – Thursday 23rd April 2015

On behalf of the Sackville School PE department, I am pleased to inform you that your child has been invited to attend the Sackville School Sports Awards Evening. Your child has been asked to attend this event because of their contribution to after school sport, academia and leadership at Sackville throughout the last year. The event will be held at Sackville School on Thursday 23rd April in the main hall.

As with last year we would like to invite students to arrive at 5.00pm for a sit down meal. We would also like to invite you as parent/carer for drinks and nibbles to commence at 5.30pm. If you would purely like to attend the awards ceremony this will commence at 6.00pm and there is no charge. All students must attend the meal and presentation. We envisage the evening finishing around 8.00pm.

The cost of the evening will be £8.00 to cover the expense of the main meal and dessert.

Please ensure that students uphold a dress code of smart attire. Boys - shirt, tie and smart trousers (no jeans). Girls - dress, skirt or smart trousers.

We believe this is an excellent way to round off a superb year of school sport, highlighting the outstanding commitment and progress made by individuals, teams, academic achievements across sport leadership and physical education at Sackville.

Please complete the reply slip below and return along with a cheque for £8.00 made payable to Sackville School.

Yours sincerely

Mr A Currie
Head of Boys' PE

Mrs L Richards
Head of Girls' PE

To: Mr Currie or Mrs Richards in the PE department.

Name of student Form

I give permission for my child to attend the Sackville School Sports Awards Evening on Thursday 23rd April 2015.

Please tick which meal your child prefers:

Fish and chips

Vegetarian pizza and chips

Fruit crumble

I have forwarded £8.00 to Sackville School via the online payment system/I enclose a cheque for £8.00 made payable to Sackville School (please delete as appropriate).

Signed..... Parent/Carer Date

