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March 2018

Dear Parent/Carer

To enhance students' work in dance and performing arts, we will be running a theatre trip to London to see a production of **Matthew Bourne's Swan Lake** on **Thursday 24th January 2019**. The performance at the Sadler's Wells Theatre, London starts at 2.30pm and finishes at approximately 4.30pm. Transport will be by small coach and students are to meet at **12 noon (TBC nearer the time)** by the pupil's entrance.

Students are permitted to bring money with them for programmes and souvenirs; however it is their responsibility and should be no more than £20.

You are invited to make a voluntary contribution of £38.00 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless parents, who are able to, are willing to contribute. Payment may be made via the online payment system. Full payment must be received by Friday 25th May at the latest. If you are unsure about being able to meet the cost of the trip, please let us know and we can try to find a suitable arrangement.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at http://www.sackville.w-sussex.sch.uk/?page_id=26728. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details on the slip attached.

Please sign the permission slip attached to confirm that you have agreed to these arrangements and that travel arrangements from the school pick-up point have been made for the evening.

Yours sincerely

Mrs H Nibloe
Teacher of Dance



To: Mrs H Nibloe

Name of student _____ Form _____

I give permission for my child to attend the drama trip to **Swan Lake** on **Thursday 24th January 2019**, meeting at **12 noon (TBC nearer the time)** by the pupil's entrance.

I understand that good behaviour will be expected during the trip.

I have forwarded £38.00 to Sackville School via the online payment system.

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____

