



## Teacher of History (Maternity Cover) Candidate Information Pack



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Dear Applicant

Thank-you very much for your interest in our dynamic and high achieving 11-18 inclusive school within the West Sussex local authority.

Sackville is at the heart of the community in East Grinstead, having opened on its present site nearly sixty years ago. We are an **exceptionally friendly** and **supportive community** built on **extraordinarily strong relationships** which allow every student to thrive. We have acquired a deserved reputation for **fighting for every child**, no matter how challenging that sometimes is, without compromising our ambition to **encourage every student to be the best they can be**.

We are looking for Teacher of History who will live and **breathe our commitment to a community-based** school built on **inclusion, fairness, opportunity, the highest academic standards** and **stretching expectations** for all.

Our academic standards are indeed high. Our **progress 8 score** in 2019 was +0.31 and has been significantly above average from 2015-2020. Our sixth form **level 3 value-added figure** has been positive for eight of the last ten years. We have received **educational outcome awards from the SSAT** for each of the last five years. We regularly have students achieve **Oxbridge places**, and many more go on to **Russell Group** universities. However, we take just as much pride in the achievements of **all** students as they go on to their chosen pathway of continued education, employment, or training.

Our last full Ofsted inspection was in 2015 and our short inspection in 2019 confirmed Sackville is a 'Good' school. **99% of parents said they would recommend Sackville to others**, and **100%** stated the school was well led and managed.

We work hard to ensure the support of our families, holding half-**termly parental focus groups** and communicating with them weekly through our Families Bulletin, as well as a termly newsletter.

As befits our catchment, our students' attitudes and behaviour are very good. Our excellent **pastoral system** underpins everything we do. We work with every child to ensure they succeed, and we have recently opened an **alternative provision base** for those students who require additional support enabling them to better reach their potential.

Already a '**Leading Edge**' school, this year the SSAT also recognised us as '**transforming**' (the highest category awarded) in our work on **professional learning** and **principled curriculum design**. Improving our teaching and learning remains a focus, and we have seven professional learning groups who meet half-termly to develop and share good practice in different areas of pedagogy. In our [professional journal](#), our **teachers write about their own research**.

Our curriculum was recognised for its **SMSC provision**, for the **vocational options** we offer at KS4 and 5 and for our **commitment to the arts**. School performances at Sackville are something truly special, with our **Winter Concert** and **annual school musical theatre performances** standing out, often being compared with West End productions.

**Sport is a part of the fabric of the school** and we still offer two lessons each week in KS4. Every evening in a normal year Sackville students are competing on playing fields all over Sussex. It has been great to see them back out there again this term.

The **current SLT** comprises the Headteacher, three deputies, four assistant heads and a support manager. We have an extended leadership team which meets half-termly and includes our heads of English, maths, science and technology, our senior year leader, our leader of vocational learning, our leader of KS5 and our inclusion manager.

I have only recently joined Sackville myself but have very quickly settled in. Everything I was told before coming to visit is true. This really is an exceptionally welcoming and supportive school. Providing a very **special place education** and **opportunities for all our students**. The normal challenges of education will never be absent of course, but there is a real sense of positivity, commitment, and good cheer at the school.

We need a Teacher of History with the vision, drive and experience, to take us into the next exciting phase of our school's journey.

I very much welcome your interest in the post. **Please do not hesitate to get in touch with Headteacher's PA Mrs Kate Rowlingson ([krowlingson@sackvilleschool.org.uk](mailto:krowlingson@sackvilleschool.org.uk)) if you require any further information, would like to talk to our Head or like to book a preliminary visit**. Details of the **application process are on page 4**.

I would also direct you to our [website](#) for more information and news about the school

Yours sincerely

Jo Meloni  
Headteacher

# Advert

## Teacher of History

### 1 year Maternity cover full time

#### MPS

Required for September 2022, an enthusiastic and talented teacher of History to teach classes across Key Stages 3, 4 and 5.

Sackville is a large, mixed, 11-18 comprehensive with 1700 on roll. We are a STEM school, leader in Space Education and hold International School, Artsmark Silver, Healthy School and Good Schools Guide awards. We are a popular, expanding and oversubscribed school.

We welcome applications from ECTs. The school has an outstanding induction programme for new staff and bespoke CPD opportunities for career progression.

Our GCSE results are consistently strong with extremely positive progress 8 scores. Our A level progress is at the top end of all local authority providers.

Further details are available on our website [www.sackville.w-sussex.sch.uk](http://www.sackville.w-sussex.sch.uk) or from Mrs K Rowlingson PA to the Headteacher, on 01342 414900 [krowlingson@sackvilleschool.org.uk](mailto:krowlingson@sackvilleschool.org.uk).

Please address your letter of application together with the application form and safer recruiting sheet (available on website) to Ms Jo Meloni, Headteacher.

**Closing Date:** 9am, Friday 20th May 2022

**Interviews:** Wednesday 25th May 2022

**Together We Achieve**

**Lewes Road, East Grinstead, West Sussex RH19 3TY Tel: 01342 410140**

Sackville School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. View our Safeguarding Policy on our website.

Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service.



The History department at Sackville consists of an established and experienced team who aim to provide an enjoyable and challenging learning experience for all students. The current vacancy arises as a result of increased popularity of the subject at Key Stage 4.

The department has its own office and four designated teaching rooms, each of which is networked and equipped with an interactive whiteboard. We are well-resourced with both books and audio-visual/ICT material in order to support a variety of learning styles.

At Key Stage 3 (years 7 and 8), the curriculum is varied, offering different historical themes and events. Year 7 cover the Saxons, Norman Conquest, Tudors and Stuarts and the British Empire and Slave Trade. In year 8, we move on to Modern World History, covering topics such as the causes of world war, Nazi Germany and post-war USA. Students enjoy lessons that encourage them to challenge themselves, question issues and debate the significance of events and people, leading many to carry on the subject as an option.

History is taught throughout the school and is popular at all levels, including both GCSE and A-level. At GCSE (years 9-11) we follow the Edexcel syllabus with units on Early Elizabethan England; Medicine Through Time; Weimar and Nazi Germany and Superpower Relations. The department's results at GCSE in 2019 were strong with more than 70% of pupils achieving 9-4 grades and 21% achieving a 9-7 grade. At A-level, the department follows the Edexcel History syllabus. In year 12, we teach Democracies in Change, while in year 13 we study the British Experience of Warfare and a coursework unit on Nazi Germany. The Department's results at this level reflect its strength as a subject within the school with 100% of pupils achieving A\*-B grades at A-Level.

The department also runs a number of after extra-curricular sessions and trips to complement academic study, such as a year 8 trip to the Western Front. We also offer very popular visits to Berlin in year 10 and Portsmouth Dockyards in year 13 to supplement the topics studied.

We look forward to developing further opportunities for our students and welcome the prospect of a new member of this expanding department, who is keen to make a positive contribution as we meet the challenges of the changing History curriculum.

Sackville School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the Criminal Records Bureau

# Sackville School on a page



## Our Purpose

- To ensure students develop a lifelong love for learning
- To provide an engaging knowledge-rich curriculum through high quality teaching and assessment
- To ensure all students achieve their potential regardless of their ability; we fight for every child
- To plan an ambitious programme of professional learning for all staff, using research and evidence to guide their development
- To prepare students for the world of work and to live fulfilling adult lives as global citizens
- To work closely with other professionals and agencies to serve the needs of our community

## Our Values



**Consistently high teaching standards** to ensure all students reach their potential



**High expectations** creating a valued and respectful environment



**Working together** to ensure high performance throughout the school



**Wellbeing and safeguarding** at the heart of everything we do



**Better than expected progress** enabling every student to reach their potential

**Together We Achieve**

# Job Description



## Teacher of History Job Description

**Post:** Teacher of History

**Pay Range:** MPS

*You will be required to have full commitment to safeguarding and protecting the welfare of children and young people*

**You are required to carry out the duties of a schoolteacher as set out in the Schoolteachers' Pay and Conditions Document.**

### **CORE PURPOSE:**

- To develop and enhance the teaching and learning of History at Sackville.
- To raise levels of attainment and progress of all students in History.
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### **TEACHING:**

- Deliver high quality lessons that meet the needs of all students.
- Ensure subject knowledge is up to date and refreshed as necessary.
- Participate in all internal CPD sessions and attend external CPD as required to develop pedagogy.
- Participate in the appraisal review process following the completion of the NQT induction process.

### **MONITORING STUDENTS' EXPERIENCE:**

#### **Attendance:**

- Ensure effective practice in accordance with the school policy.
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#### **Behaviour:**

- Effectively manage students' behaviour in accordance with the school policy, applying appropriate departmental sanctions, including regular detentions.

#### **Records:**

- Ensure that students' records are accurate, updated and accessible e.g. attendance registers, internal communications, special reports.

**Reporting:**

- Complete effective report writing to parents, as identified in the School Calendar.
- Record attainment and progress data as required.
- Attend Parents' Evenings and Reports' Afternoons as required.

**Uniform**

- Monitor the standard of uniform in accordance with school policy and deal with persistent offenders.

**CURRICULUM:**

- Attend Subject Meetings.
- Contribute to the planning for departmental improvement and cross curricular links.
- Contribute to the development and regular revision of appropriate schemes of work showing differentiation and assessment in accordance with school guidelines.
- Contribute to the wider life of the school through extra-curricular activities.
- Liaise closely with Year Leaders, Year Assistants and Tutors to monitor student progress and agree interventions to raise achievement.

**ASSESSMENT:**

- Contribute to the clear and effective methods of assessment in line with national and School Policies.
- Use all relevant prior and current performance data to monitor individual student progress in your classes.
- Ensure KS3, KS4 and KS5 attainment targets are met using all appropriate strategies for improvement and student support.

**HEALTH AND SAFETY:**

- To ensure the health and safety of all students and to report concerns to the line manager promptly.

*To be alert to issues of safeguarding child protection ensuring that the welfare and safety of children attending School is promoted and safeguarded and to report any child protection concerns to the designated Child Protection Officer using safeguarding policies, procedures and practice.*

*Prevent, identify and minimise risk of interpersonal abuse or violence, safeguarding children and other vulnerable people, initiating the management of cases involving actual or potential abuse or violence where needed.*

*Be aware of and update colleagues, as appropriate to comply with current legislation and policies affecting practice, e.g. Children's Act, National Service Frameworks, Child Protection Procedures, Health and Safety and Data Protection.*

**This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.**





# Person Specification

## Teacher of History

*You will be required to have full commitment to safeguarding and protecting the welfare of children and young people*

<b>Education and Training</b>	Desirable	Essential
Qualified teacher status		X
Willingness to develop own expertise		X
Knowledge of all recent developments in History		X
Recent relevant in-service training	X	
<b>Experience</b>		
Very successful teaching record		X
Successful participation in curriculum development		X
Involvement in extracurricular activities		X
<b>Abilities/Aptitudes</b>		
Clear communication skills (spoken and written)		X
Very good organisational skills		X
Very good interpersonal skills		X
Ability to work well as part of a team		X
Willingness to be involved in all aspects of the work of the school's leaders and contribute to the wider life of the school		X
Commitment to the highest levels of student achievement		X
Commitment to the ethos of Sackville School		X
<b>Other Requirements</b>		
Commitment to school and LA Equal Opportunities Policy and Practice		X
Excellent attendance and punctuality record		X
A commitment to ongoing personal development and willingness to undertake appropriate training.		X

Appointment to the post is subject to a satisfactory enhanced DBS check. The post is exempt from section 4(2) of the Rehabilitation of Offenders Act 1974, as the duties give you access to persons who are under the age of 18. Applicants are not entitled to withhold information about convictions, which would be regarded as spent for other purposes

