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30th November 2021

Dear Parent/Carer

Unit 4 Event and Itinerary Planning– Thursday 9th December 2021

Students are required to plan, deliver and evaluate a trip as part of their work towards their unit 4 controlled assessment. Two of the activities planned thus far are Ice Skating at Brighton Pavillion, followed by Globalls at Brighton Marina.

The day will include transport to Brighton via minibus, admission to both Ice Skating and Globalls and insurance for the trip. The programme will run as follows:

- Students will need to meet at the PE office at 8.30am to be registered before leaving on the school minibus
- Ice skating at 10.00-10.45am
- Travel by minibus to Brighton Marina
- Tropicana Globalls course at 12.00pm

It is advised that students wear plenty of layers as the ice skating rink is outdoors. Students are responsible for bringing their own packed lunch and drink for the day.

There is no storage available at either location. Students should therefore keep bags and valuables to a minimum.

We aim for students to return to school around 3.00pm. However, the exact arrival time will depend upon the end time of the round at Globalls.

You are invited to make a voluntary contribution of £23.00, which will cover the cost of the day. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless parents, who are able to, are willing to contribute.

Please make payment via Scopay by Monday 6th December 2021. If circumstances make it difficult to meet the voluntary contribution, please contact me at koffler@sackvilleschool.org.uk.

If you would like your child to take part in this event, please complete the parental consent form found [here](#).

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at http://www.sackville.w-sussex.sch.uk/?page_id=26728. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Please do not hesitate to contact me if you have any questions about this trip.

Yours sincerely

Miss K Offler
Teacher of PE and Curriculum Leader for Tourism
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