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Dear Parent/Carer

Is Your Child Eligible for Pupil Premium (2018 Financial Year)

In 2011 the Government introduced Pupil Premium to help all children reach their full potential and to achieve higher academic grades at school. The funding is not necessarily given because a student is underachieving, but enables us to address the national trend that Pupil Premium students do not attain as highly as non-Pupil Premium students.

One of the criteria used to calculate this additional funding is the number of students at a school who receive Free School Meals (FSM) and who are in full time education up to and including year 11. In common with most schools it is likely that a number of parents whose children attend Sackville School fail to claim FSM, even though they are entitled to them. Without this additional funding the benefits your child can enjoy will be more limited. Not only that, our catering team provides an excellent range of healthy lunch options that are enjoyed daily by our students and your child may well be able to access these free of charge.

In order to claim FSM, a parent/carers must be claiming one of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400
- Income Support
- Income-Based Job Seekers Allowance
- Income-Related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided you are not entitled to Working Tax Credit and have an annual income (as assessed by Her Majesty's Revenue and Customs) that does not exceed £16,190
- The Guarantee Element of State Pension Credit
- Universal Credit

If you think that you are eligible to apply for FSM for your child, or if you are not sure, you may want to visit the West Sussex County Council website:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/free-school-meals/>

Eligibility for Pupil Premium also includes students known to have been in receipt of FSM in any of the previous six years. This historical eligibility is determined centrally by the DfE using the National Pupil Database (NPD) and communicated to schools.

Students Adopted From Care/Leave Care on a Special Guardianship or Residence Order

In addition, eligibility for Pupil Premium includes those students who were Looked After immediately before being adopted or being placed on a Special Guardianship or Residence Order. It will be for those who have parental responsibility (adoptive parents, special guardians and carers of former Looked After Children on residence/child arrangements orders) to decide if they wish to self-declare their children's status to schools. Parents or carers are requested to provide supporting evidence, for example, a photocopy of the adoption order. Parents may conceal sensitive information (eg the name of the birth parents) if they wish.



Cared For Children

Children in the care of the Local Authority are entitled to Pupil Premium. This element of funding is paid directly to the Virtual School run by the Local Authority. Under the terms of the current agreement, a proportion of this funding is subsequently passed to the school on provision that criteria relating to a child's Personal Education Plan is being met.

Service Children

Children whose parent(s) are Service personnel serving in regular HM Forces military, exercising parental care and responsibility, and designated as Personnel Category 1 or 2 are entitled to Pupil Premium, although at a lower rate. The DfE will use the information already available via National Pupil Database and Ministry of Defence child pension data to determine the actual numbers of students eligible for the Service Child Premium, which will be communicated to school.

If you are concerned that we have not received confirmation of your child's eligibility for Pupil Premium under any of the categories listed above or think that you may be entitled to FSM please contact the relevant year office.

Yours sincerely



Mrs H Nibloe
Inclusion Manager

