



25th January 2022

Dear Parent/Carer

Visit to Crawley College - Tuesday 15th February 2022

I have arranged a visit to Crawley College on Tuesday 15th February for your child. We will be travelling in a school minibus, departing school at 12.00pm and arriving back at 2.30pm. I have arranged for us to have a tour of the campus and to be able to ask any questions the students may have.

As this will mean students are away over the lunchtime period please can I ask that they bring in a packed lunch that they can eat on the minibus on the way over. **Peanuts or peanut related products are not allowed to be taken on any school.**

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>.

Please can I ask that you complete the parental consent form found here as confirmation that you are happy for your child to attend.

If you have any questions please contact me at hsmith@sackvilleschool.org.uk .

Yours sincerely

Mrs H Smith
Futures Leader

