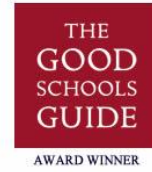




Headteacher: Mr J Grant
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September 2018

Dear Parent/Carer

Off-Site Physical Education

In years 10, 11 and the sixth form it is the policy of the PE department to give students the opportunity to participate in off-site activities during their physical education lesson time. We believe that it is our responsibility to develop interests in physical activities, some more individual in nature, which could extend into and prepare students for their leisure time.

However, students are not automatically given permission to participate in the scheme which is considered to be a privilege. A student must satisfy the staff that in the first instance he/she displays a sensible attitude in lessons and that the activity to be pursued is worthwhile. Permission, once granted, is withdrawn if a student abuses the system.

The nature and variety of the activity means that in most cases, if not all, our staff are unable to provide direct supervision and therefore parents must also agree to their child's participation in the scheme. We would emphasise that no student is allowed to take part in any activity alone. If you are in agreement you are asked to return the slip below to the PE department.

In addition, on the occasions when your child is participating in an off-site activity, it will be necessary to obtain your signature so that the staff are able to monitor the scheme and implement a checking system for each PE lesson. During this activity the student will be supervised by staff at the local Kings Centre or a member of the PE staff.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>.

Yours sincerely

Mr J Grant Mr A Currie Mrs L Richards
Headteacher **Curriculum Leader of Boys PE** **Curriculum Leader of Girls PE**

To: PE department, Sackville School

Name of student Form

I agree/do not agree to my child participating in off-site activities (please delete as appropriate).
 I understand that my child will be unaccompanied to the off-site activities.

Parent/Carer (please sign)

Parent/Carer (please print)

Date

