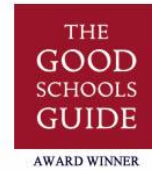




Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
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www.sackville.w-sussex.sch.uk



May 2019

Dear Parent/Carer

Year 10 Art GCSE Trip to Oxford on Thursday 11th July 2019

On the **Thursday 11th July 2019** we are running a field trip to Oxford in order for our art and design GCSE students to resource their coursework portfolios for the new project. We would like to invite students to make the most of this opportunity.

The trip will be to Pitt Rivers Museum and Oxford University Museum of Natural History. The world famous ethnographic collection provides excellent opportunities for first hand observation, cultural/historic context to develop ideas, inspiration for final outcome and a chance to explore art forms from across the globe.

You are invited to make a voluntary contribution of £20.50 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless parents, who are able to, are willing to contribute. In the unlikely event that a student has to be removed from the visit due to poor behaviour, we reserve the right not to refund the voluntary contribution associated with this visit. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>.

Peanuts or peanut related products are not allowed to be taken on any school visit.

Payment can be made using our online payment system or by cheque payable to Sackville School. Please give payment and permission slip to your art teacher or an art technician.

Students should meet outside the main school entrance at 7.45am as the coach will be leaving at 8.00am sharp so please ensure your child is there in good time. The journey will take approximately two hours; we aim to arrive at the museum between 10.00am-10.30am. Students should bring packed lunch/refreshments for the whole day.

We will use the morning to draw and photograph, making the most of the museums and their facilities. During lunch there will be a chance to draw the historic buildings (weather permitting).

The coach will then depart at 2.30pm outside the museum. **We aim to arrive back at school at approximately 4.30pm-5.00pm** depending on traffic. It is important that each student knows how they are getting home from Sackville School.

This is a working trip with its main focus being on exploring and recording a range of art collections. We recommend you take full advantage of this excursion.

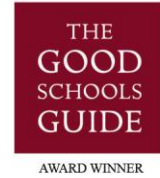
We advise you bring with you a bag containing an A4 sketchbook, a selection of art materials (black and white and colour) a camera and a little spending money for shop facilities, and a packed lunch/refreshments for the whole day. Students will need sun cream/wet weather gear depending on the conditions. It also needs emphasising that students must follow instructions given at all times.

If you would like to attend this trip please fill in the form below and give it into your art teacher as soon as possible. There are only **40 places** so first come first served. Please be aware this trip is on





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the same day as EGGStest so if your child wishes to attend the trip they cannot take part in EGGStest.

Yours sincerely

Mr P Andrews
Curriculum Leader of Art and Design

To: Mr Andrews in the art department

Name of student _____ Form _____

I would like my child to take part in the Oxford art trip on Thursday 11th July 2019.

I have forwarded **£20.50** to Sackville School via the online payment system/I have enclosed a cheque made payable to Sackville School (please delete as appropriate).

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____

