



06 June 2025

Dear Families

Year 10 Art and Photography Trip to the National Portrait Gallery - Tuesday 1 July 2025

This half term we are delighted to be able to invite our Year 10 GCSE art and photography students on an educational gallery visit to the National Portrait Gallery in London. The visit is designed to coincide with their recently started portraits based projects and provide inspiration for our students to produce the best work for their mock exam, ultimately resulting in their finished coursework in year 11.

On the morning of Tuesday 1 July 2025, students should meet at 8.00am in the dining hall. We will aim to leave the school site promptly at 8.30am and take minibuses to East Grinstead station to make the 9.14am train to London Bridge, then change trains to Charing Cross. This will be followed by a five minute walk to the gallery. On the return trip students will be taken back to East Grinstead station where they can either be picked up, make their own way home from the station or walk back to school with the teachers to home from there. Please specify on this [Google Form](#) which you would prefer. We will be aiming to be back at East Grinstead by 4.00pm at the latest.

Students should make sure they have organised any drawing equipment, sketchbooks or paper before the day in order to document their visit successfully. Students can borrow paper or pencils but should organise this in advance (not on the trip day). Photography students should ensure they have something to take photographs with.

You are invited to make a voluntary contribution of £6 which will cover the cost of the trip, this can be purchased through your My Child at School (MCAS) app. I must, however, tell you that as the school could not bear the cost of this trip, it will not take place unless parents, who are able to, are willing to contribute. Students can also bring some cash or card with them if they would like to buy anything from the gallery's gift shop such as postcards, books or stationery. Please use the My Child at School (MCAS) app to pay for the trip and complete the consent form by Monday 23 June 2025.

We never want cost to be a barrier preventing members of our Sackville Community from our culture of belonging or from being able to take part in trips and events. We will work closely with all families to ensure that every child has equitable access to opportunity, during their time at Sackville School. We will provide full funding for our eligible Pupil Premium students, from the available grant for this opportunity. If you have any questions please get in contact with your community team.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#).

Students are required to bring packed lunch with them as they will not be able to buy food whilst on the trip. Students eligible for free school meals will have one provided for them that morning. We have a lunch room booked for 1.15pm for half an hour. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Behaviour leading up to the visit that does not tie in with our Sackville School values may mean their place on the trip will be at risk.

We really look forward to a memorable and productive visit.

Yours sincerely

Miss Sarah Stirling
Curriculum Team Leader of Art