



May 2022

Dear Parent/Carer

## East Grinstead Tennis Festival

I am delighted to announce that as part of the Junior Tennis Leaders Level 1 Award your child has been selected to put their skills into practice by helping with the organisation and running of the East Grinstead Tennis Festival for the local primary schools in the area.

The event is taking place on **Wednesday 18<sup>th</sup> May 2022** at the East Grinstead Tennis Club, Ship Street, East Grinstead from 11.45am to approximately 3.15pm.

I will take the students to the tennis club by minibus. They will be dismissed from there at the end of the event. If anyone requires a lift back to Sackville, we will return at approximately 3.30pm. The students will need to wear their correct PE kit. They will need to bring their own lunch and are advised to bring snacks and plenty of drinks.

If you are happy for your child to help with the event, please complete the consent form [here](#) by **Wednesday 11<sup>th</sup> May 2022**.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

If you have any questions, please email [scurrie@sackvilleschool.org.uk](mailto:scurrie@sackvilleschool.org.uk)

Yours sincerely

Mrs S Currie  
**School Sports Coordinator**