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November 2019

Dear Parents and Carers

Year 10 Spanish Exchange with the Escola Jesus, Maria i Josep, Barcelona

Thank you for your interest in the 2020 Spanish exchange with the Escola Jesus, Maria i Josep, Barcelona.

The nature and purpose of an exchange is to enable students to be completely assimilated into another culture and as such, 'exchangees' are to be treated as an additional member of the family for the week. That is to say that they should fit into your routine and rhythm of life. That notwithstanding, it is crucial that the Spanish students do not have to share a bed; sharing a bedroom with a member of the same sex and age is perfectly acceptable. Furthermore, this room cannot be one to which an adult has to have access, for example to get to the bathroom. These same rules apply when our students are in Spain.

Our itinerary will include several visits to the colourful city of Barcelona, including a trip to the Sagrada Familia, the Guell Park, Las Ramblas, the Picasso Museum, as well as time in the school to gain an insight into life in a Spanish school.

How the Exchange works

The Spanish students and the British students apply to go on the exchange.

They complete an information sheet stating their hobbies, interests, other friends on the exchange, animal allergies etc., and I work with the Spanish teachers to find the best match for each student.

The Spanish students come to the UK first, arriving on the afternoon of Monday 16th March 2020 and departing on Sunday 22nd March 2020.

Monday – the exchange student will arrive Monday afternoon and go home with their paired student.

Tuesday – the exchange student will spend Tuesday here at Sackville school.

Wednesday, Thursday and Friday – the exchange student will come into school in the morning with your child. On two of the days they will travel to London and on the third day will visit Brighton with their experienced Spanish teachers. A packed lunch will be required on these days and collection from the train station will be required at around 5.00pm.

The weekend - this will be time spent with the host family. There is no need to spend lots of money taking your student out on day trips etc. They will just want to do what you would normally do at the weekend and be part of your family.

You will be required to provide all meals for your student during their stay and take them to Gatwick Airport on the Sunday for their return journey home.



The return

We travel from Gatwick to Barcelona on the morning of Tuesday 2nd June 2020.

We would be met by our Barcelona students and teachers at the airport and taken to the school. We would spend the first day in school.

Wednesday - a walking tour of Barcelona Gothic quarter and Port area (British students together with teachers).

Thursday - a trip to see the Sagrada Familia, Barcelona's most famous landmark with a guided tour and a trip to see Park Guell.

Friday - both British and Spanish students travel together to Sitgues by train where we will spend the day on the beach playing beach games.

Saturday - will be spent with the host families before returning home on the Saturday evening flight.

Host families will take your child to the airport for the return trip home.

All meals will be provided by the Spanish host families during your child's stay.

If you are committed to your child gaining a place on the exchange, you are agreeing to host a Spanish student for the week they are in England. There will be a full programme of activities arranged for the students during the school week so you will only need to entertain them independently at the weekend. You would also need to agree to a DBS check.

You are invited to make a voluntary contribution of approximately £300.00, (depending on the cost of flights). This price will include all visits in Spain, return flights and insurance. I must, however, tell you that as the school could not bear the cost of this trip, the visit will not take place unless parents, who are able to, are willing to contribute.

Students will need a valid passport with 6 months to go after June 2020 in their own name and their own medical card EHIC in order to travel. Should the use of EHIC cards change in light of Brexit we will inform you of any amendments that may affect our travels.

In order for me to book the flights a non-refundable deposit of £150.00 should be made using the online payment system, which is now open on SCOPAY. The balance of the trip will then be paid by instalments. Please ask your child to return the completed reply slip, in a clearly marked envelope, to the finance office by Friday 29th November 2019.

Please remember that if your child is eligible for the Pupil Premium government grant we can use that to pay for some of the cost of the year 10 Spanish exchange trip. Should you wish us to do so please liaise with Mrs Hannah Nibloe directly hnibloe@sackvilleschool.org.uk.

We can take up to 18 students. If the trip is oversubscribed there will be a ballot.

In the unlikely event that a student has to be removed from the trip due to poor behaviour, we reserve the right not to refund the voluntary contribution/cost associated with this trip. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>. **Peanuts or peanut related products are not allowed to be taken on any school trip.**

I cannot overstate the value of participating in an exchange programme. Students benefit from the opportunity to hone their linguistic skills through total immersion in Spanish, they gain a first-hand appreciation of Spanish culture and the Spanish way of life. Past experience has shown that students may well establish friendships that will endure for years to come!

Priority will be given to those students who have an excellent ATL in Spanish.

Should you require any further information or clarification, please do not hesitate to contact me direct at sroberts@sackvilleschool.org.uk.

Yours sincerely

Mrs S Roberts
Modern Foreign Languages

To: Mrs S Roberts - Modern Foreign Languages

Year 10 Exchange with the Escola Jesus, Maria i Josep, Barcelona

I would like my child to take part in the year 10 exchange to Barcelona

I understand the payment of £150.00 deposit is non-refundable

I understand that I will be committing myself to hosting a Spanish student for a week

I give permission for my child to travel by air

I acknowledge that my child will need a passport & EHIC, in their own name, in order to travel

Name of student _____ Form _____

Parent/Carer name (please sign) _____

Parent/Carer Signature (please print) _____

Date _____

I have made payment of £150.00 deposit via the online payment system

My child is eligible for the Pupil Premium Government grant and I have Contacted Mrs H Nibloe to discuss my options

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below:

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____