



20 June 2025

Dear Families

I hope this letter finds you well. I am writing to inform you about the final arrangements for the Year 11 Prom on Thursday 26 June 2025. As staff, we really look forward to celebrating the end of GCSEs and for a few, their time at Sackville. I would very much appreciate it if you could read through this letter with your child to support us in having another highly successful event.

Timings:

5.00pm - Meet at school (the obligatory family photo with families, crying is a must). We will have three large coaches that will need space to park directly outside the school. There will be barriers in place and we ask that you respect these so the coaches can park up safely. For those of you who have attended this event in the past, you will know that Bourg-de-Peage gets very busy with cars dropping off and students/parents lining the streets. Please look both ways before crossing.

5.40pm - 5.50pm - Students board the correct coach. The coach list will be up in the dining room following the final assembly. Students will be on a coach with peers they have selected to sit with at a table. If a student gets on the wrong coach, we will not leave on time.

6.30pm - Arrival at Plumpton Racecourse, screening by security and a welcome drink provided.

7.15pm - 10.45pm - Celebration time, food, photos, selfie mirror, professional photography, awards and dancing.

10.45pm - Registered back on the coach to return to Sackville.

11.30pm - Collection from school (students will be given an ETA to message you).

Conduct (the important bit):

We have the highest standards of our students and we require them to be polite and respectful whilst at the venue and travelling to and from it. If we feel a student arrives at school and is intoxicated, they will not be allowed to board the coach. The security staff at Plumpton will carry out searches of the students before they enter the premises. If they find anything that concerns them, they will not permit them entry. Should this be the case or an individual chooses not to behave in an appropriate manner, you will be contacted by phone, and the individual will be returned to school. It is so important that this group of students leave a legacy for future year groups.

Food and Drink:

The students have opted for a more informal food arrangement this year. Students will be encouraged to go to the food stations, as their tables are called. To manage the numbers attending, the food service will run for over an hour and a half. Plumpton have suggested that students who choose pizza will be invited up to collect a slice or two initially, allowing everyone to eat something before returning to gain another slice and then another. All dietary requirements have been forwarded to the venue, I would also encourage students to speak to the catering staff/Sackville staff in the evening if they have any dietary concerns.

On arrival, students will receive a complimentary soft drink and can then purchase further soft drinks at the bar in the marquee. Water will be available from the bar.

Professional Photographs:

The students have opted for a selfie mirror at the venue, this will give them free memories to take away with them. We also have Odyssey Events (a great company that we use regularly) who will be taking professional photos. These can be booked in advance using the link below. Alternatively, students can bring cash or card with them to pay on the night; the cost is £12.

neil@odyssey-events.co.uk

Thanks to you as parents, for all your support over the last five years, thanks to the students, who are all fantastic, and particularly thanks to all the staff (over 30 of them) who are giving up their time to support this event and celebrate with the students. In particular, thanks to Plumpton Racecourse, the finance team and support staff in school who have worked so hard to put this event together.

Yours sincerely

Mr Millican
Assistant Headteacher