



13 June 2025

Year 12 Applied Criminology

Dear Families

I am getting in touch with the details for the Criminology Unit 1 controlled assessment re-sit, which will take place on Friday 20 (periods 3-5) and Monday 23 June 2025 (all day). Your Year 12 student has chosen to re-sit because they want to aim for a higher mark, or because their unmoderated mark for their first attempt may not achieve a pass this summer.

As you will be aware, Level 3 Applied Criminology is a vocational course and students are required to pass all four units in order to gain the Diploma in Applied Criminology in year 13. Students are allowed one re-sit attempt for this unit; the higher of their two marks will go towards their final award in summer 2026.

Please be aware that their re-sit mark will be entered next year, so it will not show on their results slip that will be issued on Thursday 14 August 2025.

Arrangements for the re-sit will be the same as they were in January, with the exception that:

- Students will be given a different unseen brief to work with during the assessment
- Students have had individual feedback on their first attempt and have had time to improve their folders, to give them the best chance of success

As before, the assessment will take place in a school computer room over two days (venue TBC). This is a written (typed) assessment, completed independently in exam conditions, for which students will have access to their unit 1-folder notes (subject to advance approval of the contents). Full details are below. Students who qualify for extra time will receive this automatically at the end of each session.

Attendance and punctuality is compulsory on both days of the controlled assessment - this re-sit cannot be rearranged. Any genuinely unavoidable absence due to serious illness must be communicated to the school by a parent/carer (by contacting both myself and ks5absence@sackvilleschool.org.uk), and must be supported by a Doctor's note (as is the case for external exams).

In preparing their unit 1 folders for the re-sit, students have been reminded to ensure that their notes are 100% their own work, with no use of AI and no plagiarism from the textbook, websites, or other students. **Plagiarism or use of AI in the controlled assessment will be reported to the exam board as malpractice.**

The students know that their unit 1 folders must be handed in for checking by **3pm on Monday 16 June 2025**; failure to meet this deadline may mean that they cannot complete the re-sit. The folder must be handed in to me in person and should not be left in the classroom.

Key dates and deadlines:

Dates	Events	Further info
3pm, Monday 16 June 2025	Deadline for unit 1 folders to be handed back in.	<ul style="list-style-type: none">• Students' unit 1 folders must be handed back in to Ms Porter. Each folder will be reviewed to make sure the contents meet exam board regulations. It will not be possible for students to access or to add material to their folders after this date.• Students have been reminded of the rules around AI/plagiarism. Any student notes that breach these rules will be removed.
Day 1: Friday 20 June 2025 (periods 3-5)	Controlled assessment Day 1 (3 hours; extra time = 45 mins). Students complete tasks 1-4; no internet access is allowed.	<ul style="list-style-type: none">• Students must observe exam conditions on arrival and until they are dismissed from each session. This includes switching off and handing in mobile phones to the invigilator. These cannot be returned to students until the session has ended for the day (Please note, there is no mobile phone access during breaks).• Students will be given exam accounts to log in with each day; they will not be able to access their usual school google account or any previously completed work - only the paper notes in their unit 1 folders.• Students will have break and lunch at the usual times. This does not count as part of their controlled assessment time. Students can take additional toilet breaks if they need to, but should be aware that no extra time is added (except for students entitled to rest breaks during exams).• Students' folders will be stored securely and they will have no access to them between sessions; they cannot add any additional material to their folder on day 2. Tasks completed on day one cannot be accessed again on day two and students are not allowed to access any previously prepared work or materials.• The tasks they complete during the controlled assessment must be 100% their own work, with no plagiarism or use of AI, and they will be asked to sign an exam board declaration form to confirm this.• Any breach of exam regulations will be reported to the exam board (WJEC) and may result in disqualification.
Day 2: Monday 23 June 2025 (all day)	Controlled assessment Day 2 (5 hours; extra time = 1 hour 15 mins). Students complete tasks 5 and 6; internet access is allowed.	
Thursday 14 August 2025	A Level/Level 3 results day	<ul style="list-style-type: none">• Students will receive a results slip for the one-year Certificate in Applied Criminology (AS equivalent), with their unit 1 (first attempt) and unit 2 (exam) marks. This will give a clear idea of how they are progressing with the course, which will be discussed with them early in Year 13. Please note that unit 1 re-sit marks will not be confirmed until August 2026.

Please do not hesitate to get in touch with me if you have any queries or concerns -

mporter@sackvilleschool.org.uk

Yours sincerely

Ms M Porter

Curriculum Leader for Sociology & Criminology