



25 May 2023

Dear Families

## Year 12 Applied Criminology - Tuesday 20 and Wednesday 21 June 2023

I am getting in touch with the details for the **Criminology Unit 1 controlled assessment re-sit**, which will take place on **Tuesday 20 and Wednesday 21 June 2023** (during year 12 exam week). The exams office will do their best to avoid clashes with their progression exams for other subjects, but in some cases this may be unavoidable and the other exam will be rescheduled. Your year 12 student will be re-sitting the assessment for one of the following reasons:

- As previously communicated to parents/carers, their first attempt is unlikely to achieve a pass (based on their unmoderated mark)
- They have told me they would like to re-sit to aim for a higher mark (all students were given this option)
- They were absent due to illness in December 2022, so this will be their first attempt (not a re-sit)

As you will be aware, Level 3 applied criminology is a vocational course and each unit is assessed individually, with students required to pass all four units in order to gain the Diploma in applied criminology in year 13. Students are allowed **one re-sit attempt** for this unit and the higher of their two marks will go towards their final award. Their mark for the re-sit will be entered next year, so will not show on their results slip that will be issued on Thursday 17 August 2023.

All the arrangements for the re-sit will be the same as they were in December, with the exception that:

- Students will have a different unseen brief to work with during the assessment (so they may be preparing a campaign for a different type of crime to the one used in their first attempt)
- Students can have some feedback on their first attempt and improve their folders accordingly

As before, the assessment will take place in a school computer room over two days. This is a written (typed) assessment, completed independently in exam conditions, for which students will have access to their Unit 1 folder notes (subject to advance approval of the contents). On day one, students will spend 3 hours completing tasks 1-4; no internet access is allowed during this session. On day two, they will spend a further 5 hours completing tasks 5 and 6, for which internet access is allowed. This session focuses on creating a 'campaign for change' linked to one of the types of crime discussed in an unseen brief that the students will receive on day 1. Students who qualify for extra time will receive this automatically at the end of each session.

**Attendance and punctuality is compulsory on both days of the controlled assessment and this re-sit cannot be rearranged. Any genuinely unavoidable absence due to illness must be communicated to the school by a parent/carers, and supported by a doctor's note (as is the case for external exams).**

This week, I am returning the students' Unit 1 folders and giving them some feedback on areas for improvement. They should prepare carefully to give themselves the best chance of success. Students have been reminded of the importance of ensuring that their notes are 100% their own work and of the need to avoid plagiarism, particularly from the textbook. **Plagiarism in the controlled assessment can result in lower marks and may be investigated by the exam board as malpractice.**

**Students' folders must be handed in again for checking by 3.00pm on Wednesday 14 June 2023 – failure to meet this deadline may mean that students cannot complete the re-sit.**

**Key dates and deadlines:**

| Dates  | Events   | Further info   |
|--|--|--|
| 3.00pm,<br>Wednesday<br>14 June<br>2023  | Deadline for Unit 1 folders to be handed back in.  | <ul style="list-style-type: none"><li>• <b>Students' Unit 1 folders must be handed back in to Ms Porter by this date.</b> Each folder will be reviewed to make sure the contents meet exam board regulations. It will not be possible for students to add material to their folders after this date.</li><li>• Students have been reminded of the <b>rules around plagiarism</b>. Their folders are not allowed to contain any material copied from textbooks, websites, other students etc. Any such resources will be removed.</li></ul>   |
| Tuesday 20 June 2023   | Controlled assessment Day 1 (3 hours; extra time = 45 mins). Students complete tasks 1-4; no internet access is allowed.         | <ul style="list-style-type: none"><li>• Students <b>must observe full exam conditions</b> on arrival and until they are dismissed from each session. This includes switching off and handing in mobile phones, which cannot be returned until the session has ended for the day (<b>please note, there is no mobile phone access during breaks</b>).</li><li>• Students will be given special exam accounts to log into on each day; they will not be able to access their usual school google drive or any previously completed work (including their first attempt at this assessment), only what is on paper in their Unit 1 folders.</li><li>• Students will get break and lunch at the usual times. This does not count as part of their controlled assessment time. Students can take additional toilet breaks if they really need to, but should be aware that no extra time is added for these.</li><li>• Students' folders will be stored securely between sessions and students will not have access to them. Tasks completed on day one cannot be accessed again after the end of the session.</li><li>• <b>The work students complete during the controlled assessment must be 100% their own, and they will be asked to sign an exam board declaration form confirming this.</b></li><li>• Any breach of exam regulations will be reported to the exam board (WJEC) and may result in the student forfeiting their qualification.</li></ul> |
| Wednesday 21 June 2023 (NB this is an inset day, but students are expected to attend for the assessment) | Controlled assessment Day 2 (5 hours; extra time = 1 hour 15 mins). Students complete tasks 5 and 6; internet access is allowed. |  |
| Thursday 17 August 2023  | Unit 1 (first attempt) & Unit 2 (exam) marks received  | <ul style="list-style-type: none"><li>• Students will receive a results slip with their Unit 1 (first attempt) and Unit 2 (exam) marks, which will give them a clear idea of how they are progressing with the course. <b>Unit 1 re-sit marks will not be confirmed until August 2024.</b></li></ul>   |

Please don't hesitate to get in touch with me at [mporter@sackvilleschool.org.uk](mailto:mporter@sackvilleschool.org.uk) if you have any queries or concerns.

Yours sincerely

Ms M Porter  
Curriculum Leader for Sociology & Criminology