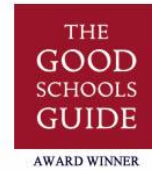




Headteacher: Mr J Grant
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www.sackville.w-sussex.sch.uk



May 2019

Dear Parent/Carer

Year 13 Work Experience Trip to Hamburg and Berlin, Germany 11th – 17th January 2020

We would like to encourage students in the current year 12 Health and Social Care group to apply for a place on our international work experience programme that takes place for one week in January 2020 in Germany. We have a long established partnership with a vocational college in Hamburg. The college offers us unique opportunities to undertake work shadowing for one week in various placement settings. This has many benefits and is valuable for students moving on to higher education or employment. It is viewed very positively by higher education institutions and by prospective employers and will enhance UCAS applications and future employment applications.

Itinerary and work placement details

The students will follow a full and exciting itinerary. On the Saturday and Sunday, there will be a day visit to Berlin and a sightseeing tour of Hamburg. Monday to Friday students will undertake work placements in either a German kindergarten or school.

The programme is coordinated by Mrs Valentine and the sixth form team - students will be supervised throughout the week by Sackville staff. Students do *not* need to speak German to take part on this trip.

Accommodation

We have booked a hotel in the regenerated harbour area of the city. This is a change from our usual hotel as it offers a higher standard of security and a better quality of accommodation. The hotel is part of a chain and can be viewed online at this address: <https://www.meininger-hotels.com/de/hotels/hamburg/> **MEININGER Hotel Hamburg City Centre**, Goetheallee 11, 22765 Hamburg Tel: +49 (0) 40 2846 4388

Travel details and cost of trip

As the work placement is linked to the Health and Social Care coursework assignments and the exam specification, we are very keen to encourage year 13 HSC students to take part. We are therefore offering a substantial subsidy on this vocational placement and educational trip for students in the 2019/20 year 13 group. We are able to offer this trip for a voluntary contribution of £395 instead of £525 for these students. It is worth noting this trip is heavily subsidised by a British Council grant we have for collaborative work. The money can be paid in instalments. This includes airfares, all transport within Hamburg, a day trip to Berlin via intercity train, all entrance fees, b&b accommodation and some meals. Travel will be by air from either Gatwick or Heathrow.

I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless parents, who are able to, are willing to contribute. In the unlikely event that a student has to be removed from the visit due to poor behaviour, we reserve the right not to refund the voluntary contribution associated with this visit.

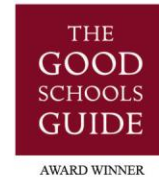
Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>

Details are attached of the cost of the trip. All students will require a valid passport and an EHIC Card – this is obtainable free of charge at this website





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www.dh.gov.uk/PolicyandGuidance/HealthAdviceforTravellers/fs/en

Criteria for participation

Places for this programme at this price are strictly limited.

To participate on this trip, students must fulfil these entrance requirements:

- study BTEC level 3 HSC in year 13
- be up to date with all studies
- have a good record of behaviour and evidence of being a trustworthy and reliable student, able to represent the school in a work placement
- have a good record of attendance

At this stage we are only asking for a first deposit of £150 to secure our flights at the lowest possible price and qualify for early booking discounts and keep the price as low as possible.

If you would like your child to participate, please return the form to Mrs Valentine as soon as possible; **the deposit of £150 should be paid online. Places are strictly limited. We request you send in a deposit NO LATER THAN Wednesday 22ND MAY 2019.** If the trip is oversubscribed there will be a ballot.

Should you require further information, please do not hesitate to contact me.

Yours sincerely

Mrs H Valentine
Deputy Head of Sixth Form





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Summary information:

Dates: Saturday 11th–Friday 17th January 2020

The cost of the trip includes:

Transport: return flight to Hamburg

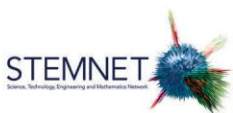
All transport on Hamburg underground, buses, coach and boats included, plus cost of coach hire. Inter City train fare to Berlin is also included

Visits: all costs of visits and workshops to companies included in price

Accommodation: bed and breakfast in Meininger Hotel in central Hamburg, plus hire of study rooms in the hotel. All rooms have en-suite facilities

Food: all breakfasts/lunches on at least 3 days included/at least 3 evening meals

Evening meals to be taken in restaurants, at a cost of approximately 10 Euros per student





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To: Mrs H Valentine

**Year 13 Work Experience Trip to Hamburg and Berlin, Germany
11th – 17th January 2020**

Name of student _____

My child wishes to participate in the above trip.

I have paid a deposit of £150 online.

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____

