



18 September 2023

Dear Families

## Year 7 Fun Activity Event

The year 7s have made a superb start to the year at Sackville, and we would like to celebrate this by offering them the opportunity to join us for a fun after school event.

We have the pleasure in sharing with you details for the year 7 fun activity afternoon, which will take place on **Friday 29 September 2023 between 4.00pm and 8.00pm at Sackville School.**

The staff will be organising fun activities and games throughout the evening, and we hope this is an opportunity for them to make more friends, get to know the staff on a more informal basis and have a thoroughly enjoyable time.

If you would like your child to take part in this event, please complete the Google form [HERE](#) in order to give your consent. Without consent we will not be able to allow your child to attend.

On the Google form you will also be able to choose which food option your child would like to have in the evening and make us aware of any food intolerances or allergies, this is important to complete so we can manage numbers with the canteen staff.

The cost of this activity will be £5.00 per student and the price will include the entertainment, hot food and insurance. Please can you make payment via the My Child at School app **no later than Monday 25 September 2023.**

If your child is eligible for the Pupil Premium government grant we will use that to pay for the full cost of this event, therefore no payment is required on the MCAS app, however, please could you complete the Google form. Please get in touch with Mrs Nibloe ([hnibloe@sackvilleschool.org.uk](mailto:hnibloe@sackvilleschool.org.uk)) if you **do not** wish us to do this.

There will be a minimum of 1 adult to 15 students. Toilet facilities will be available within the school buildings. Food will be served around 6.00pm and the collection time will be 8.00pm.

The students will be leaving from the front of the school via the canteen exit, to the left of the main reception area. At 8.00pm we will ask you to enter the school via reception and walk through to identify your child before leaving via the canteen exit. Please be vigilant to ensure safety when exiting near the car park.

Insurance for school events is arranged through West Sussex County Council. Full details of the policy can be found on our [website](#).

If you have any questions regarding this event please contact either Mrs Karen Brown at [kbrown@sackvilleschool.org.uk](mailto:kbrown@sackvilleschool.org.uk) or myself at [jendersby@sackvilleschool.org.uk](mailto:jendersby@sackvilleschool.org.uk).

Yours sincerely

Mr J Endersby  
Leader of Transition

