



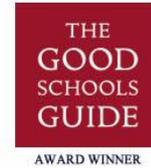
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October 2018

Dear Parent/Carer

### **Year 7 Meet the Tutors Evening – Thursday 15<sup>th</sup> November 2018**

You are warmly invited to attend the year 7 Meet the Tutors Evening on Thursday 15<sup>th</sup> November 2018 from 4.00pm-6.00pm. This is an important occasion to enable you to meet your child's tutor, allow you to find out how your child has settled since starting at Sackville and to discuss the early progress they have made.

During the evening you will be able to collect this term's monitoring grades for your child. Following this you will have the opportunity to ask any questions or discuss any concerns you may have about the grades with your child's form tutor.

We are aware that it is often difficult to understand the intricacies of a new assessment system, so in addition there will be a presentation about Sackville's K steps that we use to measure attainment and progress at KS3. The presentation will last about 10 minutes and will be repeated several times throughout the evening at 4.30pm, 5.00pm and 5.30pm.

New for this year we will also be running a short session on e-safety, to give parents some practical tips on how best to monitor their child's online use and behaviour, and how to keep them safe. The session will last about 15 minutes and will also be repeated throughout the evening at 4.30pm, 5.00pm and 5.30pm.

The evening will be run using an appointment system. Your child will need to make a 5 minute appointment with their tutor. It would be helpful if you could discuss suitable timings with them before appointments are made and we would recommend parents be as flexible as possible with availability. We would urge you to ensure that there is adequate time to see the presentation and to have a look at the grades before you see the tutor in order to get maximum benefit from your appointment. Please contact your child's form tutor via their email address below to request an appointment time.

Throughout the evening, Mr Street, Deputy Head, Mrs Farrant, Year Assistant and myself will also be available if you require a more general discussion.

I look forward to welcoming you on the evening.

7LST	Miss L Stewart	<a href="mailto:lstewart@sackvilleschool.org.uk">lstewart@sackvilleschool.org.uk</a>
7ADN	Ms A Doran	<a href="mailto:adoran@sackvilleschool.org.uk">adoran@sackvilleschool.org.uk</a>
7MJN	Mr M Johnson	<a href="mailto:mjohnson@sackvilleschool.org.uk">mjohnson@sackvilleschool.org.uk</a>
7HGN	Miss H Garrison	<a href="mailto:hgarrison@sackvilleschool.org.uk">hgarrison@sackvilleschool.org.uk</a>
7MHY	Mr M Hedley	<a href="mailto:mhedley@sackvilleschool.org.uk">mhedley@sackvilleschool.org.uk</a>
7LAS	Miss L Adams	<a href="mailto:ladsams@sackvilleschool.org.uk">ladsams@sackvilleschool.org.uk</a>
7SBP	Miss S Bishop	<a href="mailto:sbishop@sackvilleschool.org.uk">sbishop@sackvilleschool.org.uk</a>
7SOL	Miss S Odell	<a href="mailto:sodell@sackvilleschool.org.uk">sodell@sackvilleschool.org.uk</a>
7ACN	Dr A Chatten	<a href="mailto:achatten@sackvilleschool.org.uk">achatten@sackvilleschool.org.uk</a>
7OBO	Mrs O Bello	<a href="mailto:obello@sackvilleschool.org.uk">obello@sackvilleschool.org.uk</a>

Yours sincerely

Mr C Thompson  
**Year 7 Team Leader.**

