



Headteacher: **Mr J Grant**
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



June 2017

Dear Parent/Carer

Year 7 Overnight Camp

I have pleasure in confirming that the promised overnight camp for year 7 will take place at the end of the school's Curriculum Enhancement Week (CEW). We will camp overnight on **Thursday 20th July**, continuing with a normal school day the following day. A full kit list is detailed below.

- Price per student is £8.00. This will include food, entertainment, insurance, and a £1 charity donation for non-uniform day on Friday 21st July.
- Hot food will be provided on Thursday evening and a cold breakfast will be available early Friday morning. No extra money is needed.
- Tents are to be erected on the school field between 5pm and 6pm on Thursday evening – if students are not able to erect their own tent please ensure that a parent/adult is present to help.
- Tents will be taken down by the students on Friday morning and camping equipment will be stored at school, to pick up at the end of the school day.
- Friday 21st July is a normal school day, with a normal school finishing time of 3pm. It will be a non-uniform day, with the £1 charity donation included in the year 7 camp fee.

Kit List. Students will need:

1. Tent – either providing a tent or having an agreed sharing arrangement with other students of the same gender. (School *may* be able to provide a limited number of tents).
 2. Sleeping bag and pillow
 3. Suitable footwear for outdoor activities
 4. Warm clothing including a suitable coat/jacket
 5. Nightwear/toothbrush etc
 6. Torch
 7. Pen/paper in case of quiz type activities
 8. Water bottle
 9. Clothing for following school day
- Staff will be organising activities/games throughout the evening and will also be keeping watch throughout the night. (There will be a minimum of 1 adult to 15 students.)
 - Toilet facilities will be available within the school buildings.
 - Once 'bed' has been announced students are to remain in their tents until staff tell them otherwise.
 - In the case of bad weather, the event will go ahead but activities will take place indoors. If the weather looks bad a further change of clothes may be needed.

However, if the weather is extremely poor a decision will be made during Thursday to cancel 'camping' but we will still go ahead with the activities and students will sleep overnight in the school buildings.





Headteacher: **Mr J Grant**
 Sackville School, Lewes Road, East Grinstead,
 West Sussex RH19 3TY
 Tel: 01342 410140 Fax: 01342 315544
 Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



If you wish your child to take part in this event please return the form below together with £8.00 as soon as possible and **no later than Friday 23rd June**. Completed forms and money should be taken to the finance office. You can pay the £8 online, but we still require the completed form.

Yours sincerely

Mr A Morris
Leader of Year 7

✂ -----

To: Finance office

Name of student _____ Form _____

I give permission for my child to attend the year 7 camp on Thursday 20th July. I have forwarded £8.00 via the online payment system/enclose a cheque for £8.00 payable to 'Sackville School' (please delete as appropriate)

Tents: please delete as appropriate:

- 1) I am providing my own tent and will be sharing it with

- 2) I am not providing my own tent but will be sharing with

- 3) I am unable to provide a tent and have not arranged to share with anyone

Food: please select one of the following options for the evening meal:

- Meat BBQ
 Vegetarian BBQ

A small drink and a cookie will also be provided before bedtime.

No energy drinks are permitted and will be taken away. Any large stashes of sweets (over a reasonable amount) will also be confiscated.

I have read the information about the event and am aware that staff will not be available to assist in the erection of tents. I am also aware that Friday 21st July is a normal school day and my child will finish school at the normal time of 3pm.

We will use the emergency contact details we have on our database for your child for this event. If however, the contact details will be different for the duration of the camp, please fill in the details below.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer (please sign) _____

Parent/Carer (please print) _____

Date _____

