



Headteacher: **Mr J Grant**  
 Sackville School, Lewes Road, East Grinstead, West Sussex RH19 3TY  
**Tel:** 01342 410140 **Fax:** 01342 315544  
**Email:** secretary@sackville.w-sussex.sch.uk  
[www.sackville.w-sussex.sch.uk](http://www.sackville.w-sussex.sch.uk)



September 2015

Dear Parent/Carer

Year 13 Travel and Tourism have arranged a fancy dress Halloween disco for year 7 as a celebration of their first half term at the school.

**The date of the event is on Tuesday 20<sup>th</sup> October. The disco will start at 6.00pm and finish at 8.00pm.**

Tickets will cost £3.00 which will include hot food such as pizza, snacks and drinks. There will also be games and prizes will be awarded for the **best fancy dress**. Also, the first fifty people to buy tickets will be entered into a raffle to win one of three prizes on the night.

If your child wishes to attend please complete the permission slip below and hand it in with payment at any of the following locations: the finance office, the year 7 office or the geography staffroom. Payments should be made in advance by Friday the 16<sup>th</sup> October 2015. Tickets will then be available on the door for £4.00. Cheques should be made payable to Sackville School.

There will be a drop off minibus service to Edenbridge at the end of the evening. Students will be dropped off at Waitrose at 8.30pm and should be collected from there.

If you would like to take advantage of this service then please tick the box below.

If you have any queries, please do not hesitate to email one of the following:

Holly Underdown, Travel and Tourism student – [undeh001@wsqfl.org.uk](mailto:undeh001@wsqfl.org.uk)  
 Mr Nic Robinson, curriculum leader for Travel and Tourism – [nrobinson23@wsqfl.org.uk](mailto:nrobinson23@wsqfl.org.uk)

Yours sincerely

Year 13 Travel and Tourism

Mr N Robinson  
**Curriculum Leader of Travel and Tourism**

.....  
 To: Finance office/year 7 office/geography staffroom

Name of student ..... Form .....

I give permission for my child to attend the year 7 Halloween disco on Tuesday 20<sup>th</sup> October 2015.

I enclose a cheque, made payable to Sackville School, for £3.00.

We will use the medical details we have on our database for your child for this event. If however, the details have changed, please fill in the details below:

.....  
 .....

My child will require a place on the Edenbridge minibus at the end of the evening (please tick if required).

