



Headteacher: **Mr J Grant**
Sackville School, Lewes Road,
East Grinstead, West Sussex RH19 3TY
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October 2013

Dear Parent/Carer

In July of each academic year Sackville takes the opportunity to suspend the normal school timetable and extend learning opportunities through Curriculum Enhancement Week (CEW). This year CEW will be on 15th, 16th, 17th and 18th July 2014. The programme of activities that we provide for year 8 focuses upon outdoor and adventurous activities.

The cost of the programme is dependent upon which outdoor activity your child would prefer to participate in. Precise details are given below. In order to give parents/carers as much notice as possible of the cost, we are writing to you at this stage so that if you wish to pay by instalments through post-dated cheques you may do so.

OPTION 1	Blackland Farm – 4 days only	= £125
	Deposit	= £25 by 25 th October
	1 st Payment	= £25 by 29 th November
	2 nd Payment	= £25 by 24 th January
	3 rd Payment	= £25 by 28 th February
	Balance	= £25 by 28 th March
OPTION 2	Blackland Farm – 4 days overnight	= £220
	Deposit	= £50 by 25 th October
	1 st Payment	= £45 by 29 th November
	2 nd Payment	= £45 by 24 th January
	3 rd Payment	= £40 by 28 th February
	Balance	= £40 by 28 th March
OPTION 3	Ardingly Reservoir – 4 days only (26 places max)	= £190
	Deposit	= £40 by 25 th October
	1 st Payment	= £40 by 29 th November
	2 nd Payment	= £40 by 24 th January
	3 rd Payment	= £35 by 28 th February
	Balance	= £35 by 28 th March
OPTION 4	Sackville School (free)	

NB Payment includes all tuition (where appropriate), travel and insurance.

CEW has always been an occasion where students have gained a great deal by learning outside of their normal school environment and we look forward to it being so again this year. If you would like to discuss any aspect of CEW 2014, please feel free to contact me at the school.

Please return the option form with the deposit by Friday 25th October to the finance office; it is also possible to pay online. Please indicate whether you would like to pay by instalments or in full.

Please note: All initial deposits are non-refundable.





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Yours sincerely

Mrs G Sands
Teacher of Girls PE

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To: Finance office

Name: Form:

Please find enclosed £..... to guarantee my child a place on option
for his/her Curriculum Enhancement Week/
I have paid online
(please delete as appropriate)



I wish to pay by instalments/in full
(please delete as appropriate)

SignedParent/Carer Date

Reply slips and deposits should be returned no later than 25th October 2013 to reserve a place on the desired course.

Please note: All initial deposits are non-refundable.

