



Record of school email sent

Recipients:

Parent/Carer of Year 8 students participating in the German Christmas Market Trip

Subject:

Year 8 German Christmas Market Trip

Message:

Dear Parent/Carer

Thank you very much for your first payment of £100.

Please could I ask you to note that the next instalment of £100 is due on 22nd July with the subsequent instalments due as follows:

£100 on 3rd September

£60 on 4th October

and the final instalment of £60 will be due on 1st November.

Please note that all British passport holders must have at least six months remaining on their passport from the date of arrival.

Thank you for your cooperation.

Regards

Mr T Leahy