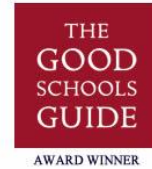




Headteacher: Mr J Grant
Sackville School, Lewes Road, East Grinstead,
West Sussex RH19 3TY
Tel: 01342 410140 Fax: 01342 315544
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www.sackville.w-sussex.sch.uk



September 2018

Dear Parent/Carer

This term year 8 are studying the topic of coasts in geography. To enrich the syllabus being taught in lessons, we are planning to visit the south coast on **Tuesday 2nd October 2018**.

We will travel by coach to Seaford, Cuckmere Haven and Birling Gap to study erosional landforms and coastal protection measures. The trip will run within normal school hours so no alternative travel arrangements will need to be made.

You are invited to make a voluntary contribution of £13 which will cover the cost of the visit including transport and other incidental costs. I must, however, tell you that as the school could not bear the cost of the visit, the visit will not take place unless all parents, who are able, are willing to contribute. In the unlikely event that a student has to be removed from the visit due to poor behaviour, we reserve the right not to refund the voluntary contribution associated with this visit. Payment can be made via the online payment system or by cheque. Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found on our website at <https://sackville.w-sussex.sch.uk/parents/school-trip-insurance/>. **Peanuts or peanut related products are not allowed to be taken on any school visit.**

Please complete the reply slip attached and return by **Thursday 20th September** to the finance office.

It will not be necessary to wear school uniform on the trip but it is essential that all students wear **warm** clothes with **suitable** footwear and that they bring a **waterproof jacket** and a **packed lunch**. There will be nowhere for students to buy food during the day.

It is hoped that all students will take advantage of the opportunity that this visit presents to study geography outside the classroom. If you have any questions please do not hesitate to contact me by email.

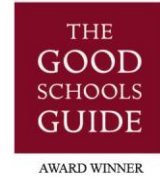
Yours sincerely

Mr M Johnson
Curriculum Team Leader of Geography
email: mjohnson@sackvilleschool.org.uk





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To: finance office

Seaford, Cuckmere Haven and Birling Gap Visit Tuesday 2nd October 2018

Name of student _____ Form _____

I give permission for my child to take part in the trip to the south coast on Tuesday 2nd October 2018.

I have forwarded payment to Sackville School via the online payment system/I enclose a cheque for £13 made payable to Sackville School (please delete as appropriate).

We will use the emergency contact details we have on our database for your child for this trip. If however, the contact details will be different for the duration of this trip, please fill in the details below.

Emergency contact telephone number _____

Emergency contact name (please print) _____

Parent/Carer name (please sign) _____

Parent/Carer name (please print) _____

Date _____

