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March 2020

Dear Parent/Carer

Year 9 Parents' Evening – Tuesday 31st March 2020

You are warmly invited to attend this year's parents' evening on the above date from 4.00pm-7.00pm. This is an important occasion which will allow you to discuss your child's progress with their subject teachers.

The evening will be run on an appointment basis and you are invited to make your appointments via the online system. This allows you to choose your own time slot with teachers and you will receive an email to confirm your booking.

Appointments can be made from 7.00am on Tuesday 17th March and will close at 4.00pm on Sunday 29th March. Should you wish to make any changes after this date please contact the year 9 office.

Please visit <https://sackville.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) To login you will need the following information:

Your name
Student's first name
Student's surname
Student's date of birth

If you do not have access to the internet, please contact the year 9 office who will be happy to add appointments on your behalf.

Throughout the evening Mr P Street, Deputy Headteacher, and Mrs H Smith, Year Assistant, will be available in addition to myself if you require a more general discussion.

Unfortunately, due to space limitations and the busy nature of the meeting we would ask, if possible, that siblings are not brought along to the consultation evening. If this is unavoidable, we would be grateful for children being closely monitored at all times. Year 9 students are expected to attend the interviews.

If you are planning to travel by car, we would appreciate you parking in the school's lower car park.

I look forward to welcoming you on the evening.

Yours sincerely

Mr J Endersby
Leader of Year 9

