



Headteacher: **Mr J Grant**
 Sackville School, Lewes Road, East Grinstead, West Sussex RH19 3TY
 Tel: 01342 410140 Fax: 01342 315544
 Email: secretary@sackville.w-sussex.sch.uk
www.sackville.w-sussex.sch.uk



September 2015

Dear Parent /Carer

French Educational Visit to Paris

Pre-trip Meeting – Monday 14th September 2015 6.30pm-7pm

Following the message that went out on schoolcomms in July, I am writing to confirm that there will be a pre-trip meeting on Monday 14th September in the main hall. This will follow immediately on from the Introduction to KS4 presentation which begins at 5.30pm.

It is essential that all those going on the trip and at least one parent attend this to receive important information. Please complete and return the reply slip below.

Passports

We would ask that student passports are brought along to be handed in to me. These will then be stored in the school safe.

EHIC

All students are required to have a valid EHIC (European Health Insurance Card). If they already have one can they bring it to hand in. If not, they need to apply for one as soon as possible to hand in when available (online via: www.nhs.uk/NHSEngland/Healthcareabroad)

Yours sincerely

Mr Ian Green
Paris Study Trip Leader

To: Mr Ian Green

Reply Slip – Paris Meeting 2015

Name of child

Please tick the appropriate box
 We can attend the meeting on 14th September

We are unable to attend the meeting on 14th September

Name of parent/carer

Signature

Date

