

Google  
for Education



eLearning at Sackville

# What apps/websites do we use?



Google Classroom

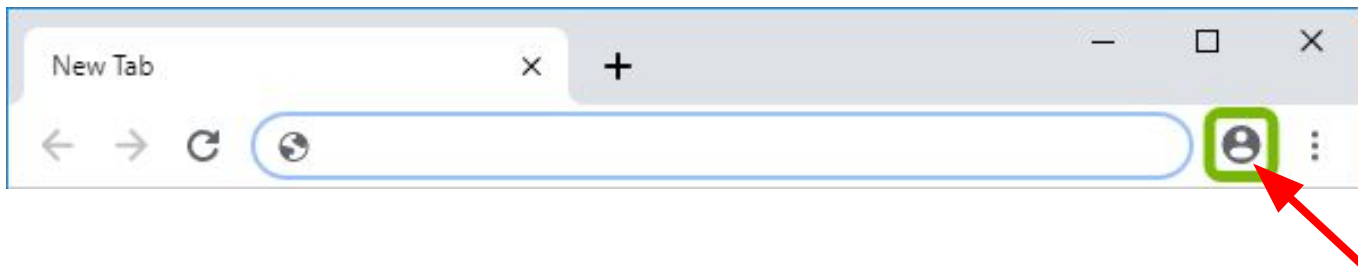


Sackville is a Google School and so many of the applications that we use are either Google based or can be accessed through the student's Google log in.



# Google Chrome

As we are a Google school, accessing many of these websites is easier when using Google Chrome



By logging in to Chrome itself and then turning sync on, your student will be able to just click the 'log in with Google' button on many of these websites and won't have to keep typing in their email address and password!



# Google Classroom

Google Classroom




Google Classroom



To-do Calendar

**Exams PDF Reader**




Mr B Lewis

**Test class for Google ...**




Miss S Bishop

Due Wednesday  
Getting to know you




**Year 10 covid test**

Mr A Millican




**EggsFest 2019**

Mr B Lewis

**Student Share**



Student Share

- Classes
- Calendar
- Enrolled
- To-do
- Exams PDF Reader
- Test class for Google Training
- Year 10 covid test
- EggsFest 2019
- Student Share
- Archived classes
- Settings

Assigned Missing Done

All classes

No due date	4	▼
This week	0	▼
Next week	2	▲
 Getting to know you Test class for Google Training		Wednesday, Sep 15
 Continents worksheet Test class for Google Training		Friday, Sep 17
Later	0	▼



Google Classroom

# Getting to know you!

studenttest@mysackville.co.uk [Switch account](#)



Your email will be recorded when you submit this form

Did you log on to Google Classroom?

Yes

No

What would you like me to call you in class?

Your answer \_\_\_\_\_

Tell me about your hobbies

Your answer \_\_\_\_\_

Tell me about your family

Your answer \_\_\_\_\_

Is there anything about you that you would like me to know?

Your answer \_\_\_\_\_



Google Classroom




## Continents worksheet

Miss S Bishop • 9:37 AM

10 points

Due Sep 17



Complete the attached worksheet by typing straight into the document. Press submit when you are done!

 Class comments

[Add a class comment](#)


Worksheets to type straight into will be here

Your work Assigned

	Student Test - Co... Google Docs	
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[+ Add or create](#)

[Turn in](#)

 Private comments

[Add comment to Miss S Bishop](#)

Students can message teachers through Google Classroom here



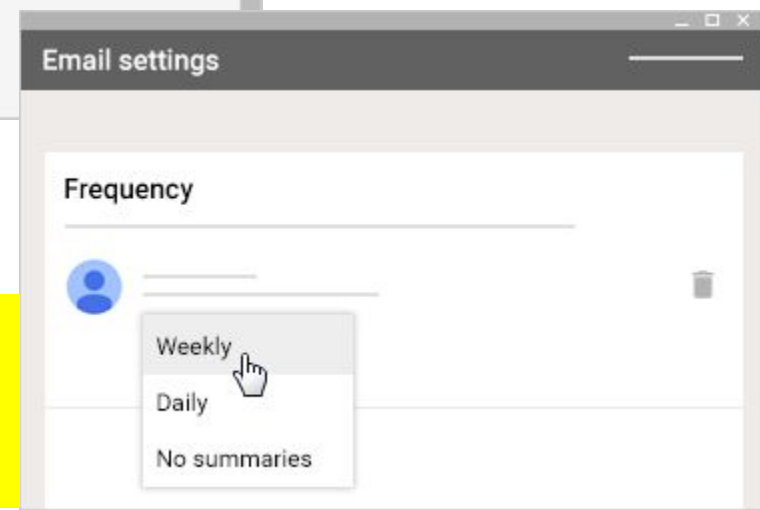
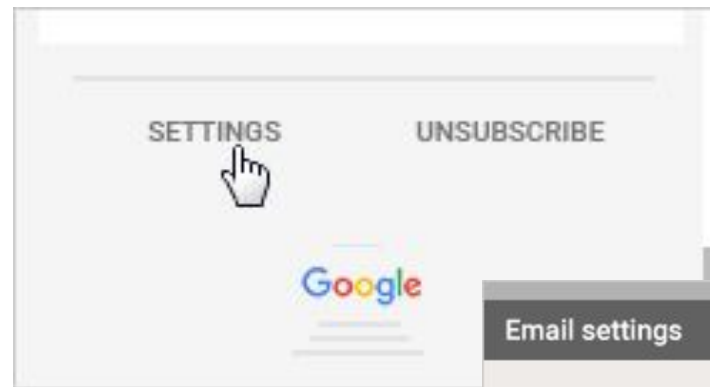
Google Classroom

# Guardian emails

You should have received an email from Google asking you to set up email summaries.

You will need a Google Account for this to work properly but can use your current email (even a non google one!) to set this up.

Change the frequency of emails by going to the bottom of a summary email, pressing settings, log-in to your Google account and change the frequency.



Note - If there is no work to report you will NOT receive an email even if you are signed up to daily reports.



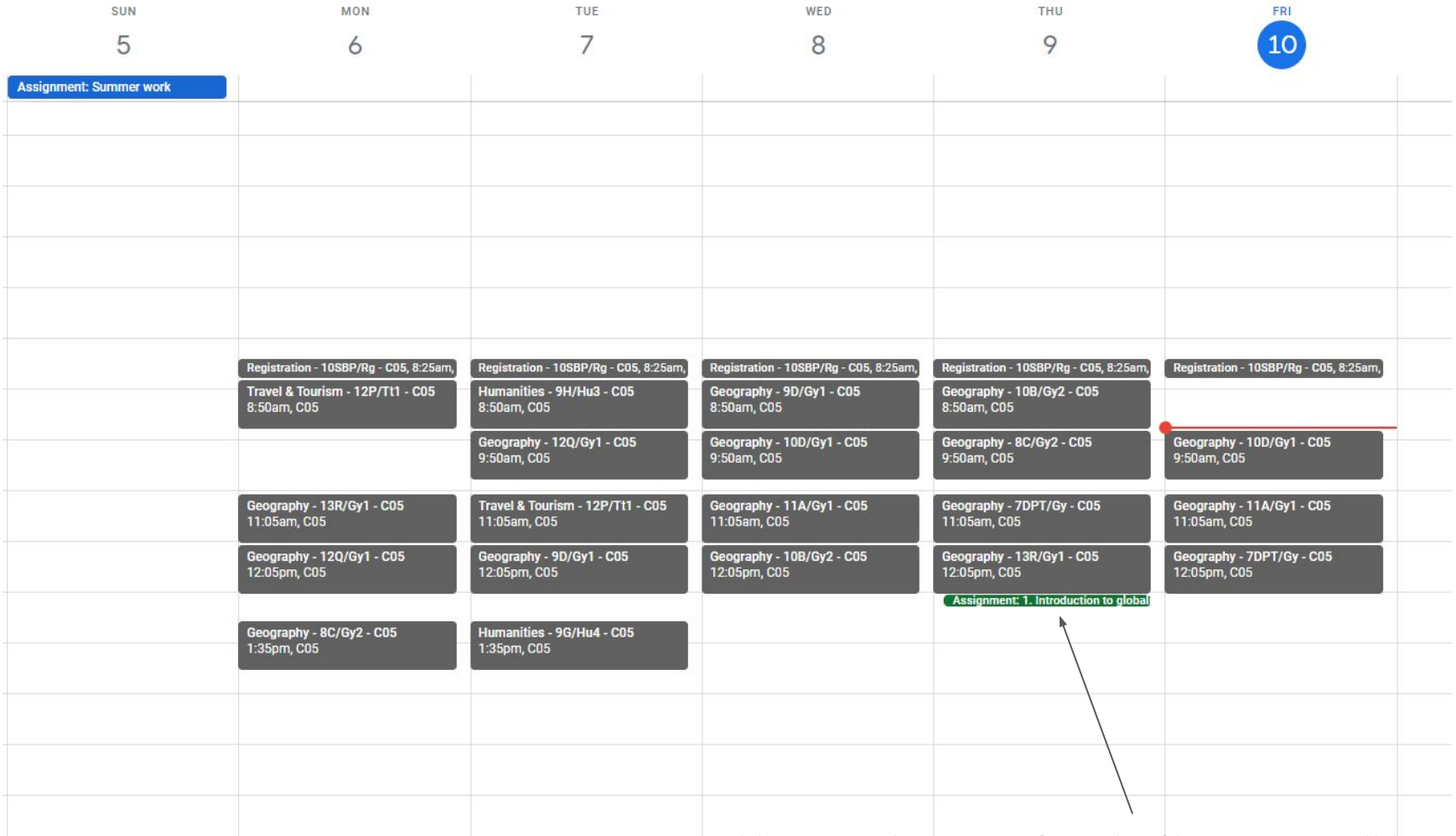
# Gmail

Gmail is the email platform used at Sackville and each student will have an email account set up for them in September. Notifications from Google Classroom will also be emailed to students so it is definitely worth students having the app on their phone!





# Google Calendar



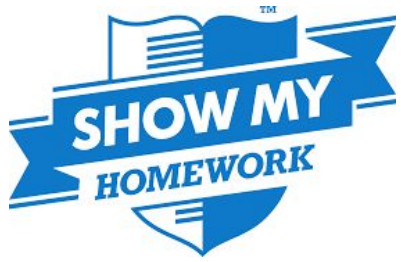
Homework set on Google Classroom will have deadlines appear on Google Calendar too.

# Google Help

Google has its own help centre specifically for Google Classroom and associated apps.

Go to:

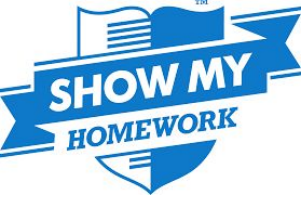
<https://support.google.com/edu/classroom>



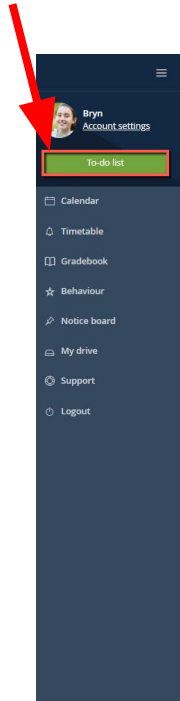
# Show My Homework

Students should sign in with Google - using their school email and password.

A screenshot of the Show My Homework login interface. At the top left is the 'Login' title, and at the top right is a link for 'Forgot password?'. Below this are three tabs: 'Staff' (selected), 'Parent', and 'Student'. A 'Search school' input field is present. The email field contains 'sbishop@sackvilleschool.org.uk'. The password field is masked with dots and has an eye icon to toggle visibility. A blue 'Log in' button is below the password field. Underneath is the text 'Or log in with:'. Three social login options are listed: 'Sign in with Office 365', 'Sign in with Google', and 'Sign in with RM Unify'. A red arrow points to the 'Sign in with Google' button.



# Finding homework



Satchel Academy

Search for homework

To-do list

Issued Completed

Filter list by using key words in the search box

Search...

Past due

Thursday 04 March  
**Michael Morpurgo research**  
We are about to start reading a new story by Michael Morpurgo called Kensuke's Kingdom. Your challenge is to find out some inform...  
Homework for group: **By/Ma1** - English - Miss H. Chapple

This week

Tuesday 23 March  
**Phonics - flashcards**  
Your child will come home with all the all the phonic sounds they will need to recognise and read in words for the up coming phonics screening che...  
Homework for group: **BD/CI** - Agriculture - Miss H. Chapple

Thursday 25 March  
**Shakespeare's Othello**  
"Iago:O, beware, my lord, of jealousy; it is the green-ey'd monster, which doth mock the meat it feeds on;" jealousy in Othello Iago first suggests the id...  
Homework for group: **By/Ma1** - English - Mr E. O'Leary



Satchel Academy

Search for homework

Calendar

My calendar School calendar

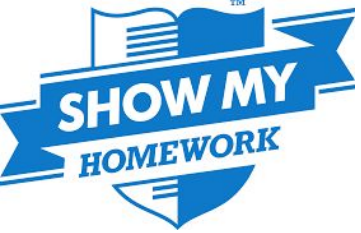
Select a year Select a type Select a subject Select a teacher All classes

22 Mar - 28 Mar

Monday 22nd Mar	Tuesday 23rd Mar	Wednesday 24th Mar	Thursday 25th Mar	Friday 26th Mar	Saturday 27th Mar	Sunday 28th Mar
Homework <b>BIO7</b> Computer Science Mrs N. Tyson						
Maths homework- Multiplication <b>BD/CI</b> Agriculture Miss H. Chapple						
Phonics - flashcards <b>BD/CI</b> Agriculture Miss H. Chapple						
Shakespeare's Othello <b>By/Ma1</b> English Mr E. O'Leary						
Phonics - flashcards <b>BD/CI</b> Agriculture Miss H. Chapple						
	Read Dora Quiz <b>By/Ma1</b> English Miss H. Chapple					
	Read and Tell <b>By/Ma1</b> Science Miss H. Chapple					
	Weekly Reading Reminder <b>BD/CI</b> English Miss H. Chapple					

Homework key

- Class Test
- Differentiated
- Flexible Task
- Homework
- Quiz
- Spelling Test
- Classwork



# Additional help

<https://help.satchelone.com/en/>

**satchel:** Go to Satchel One

Find articles, help, and advice for getting the most out of our platform.

Search for articles...

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**Students**  
Find useful tips and answers to common questions about your student account  
20 articles in this collection  
Written by Hercia Tavares, Noor Rahim, Hannah Chapple and 3 others

**Parents**  
Monitor your child's progress and know all their homework deadlines.  
16 articles in this collection  
Written by Konstantina, Hercia Tavares, Audrey Giroud and 1 other

**Teachers and Staff**  
Find articles and advice for getting the most out of our platform as a teacher  
54 articles in this collection  
Written by Konstantina, Hannah Chapple, Raissa Muhoza and 4 others

# Food ordering

The Fusion app is where food can be pre-ordered for break and lunch.

Scopay is how you can pay the school for things your child requires e.g. trips, hoodies etc.

If you require any help with either of these please contact the school finance department using the email address:

[finance@mysackville.co.uk](mailto:finance@mysackville.co.uk)

# Other apps



Many departments use other websites that your child may have been given a log in for.

The logo for Quizlet, featuring the word "Quizlet" in white, bold, lowercase letters on a dark blue rectangular background.

**Quizlet**

Many of them have the ability to use Google to sign in so your child does not have to remember another username and password!

If you have not received an email about Google Guardian or the Satchel One (Show My Homework) Parent code please contact:

[itsupport@mysackville.co.uk](mailto:itsupport@mysackville.co.uk)



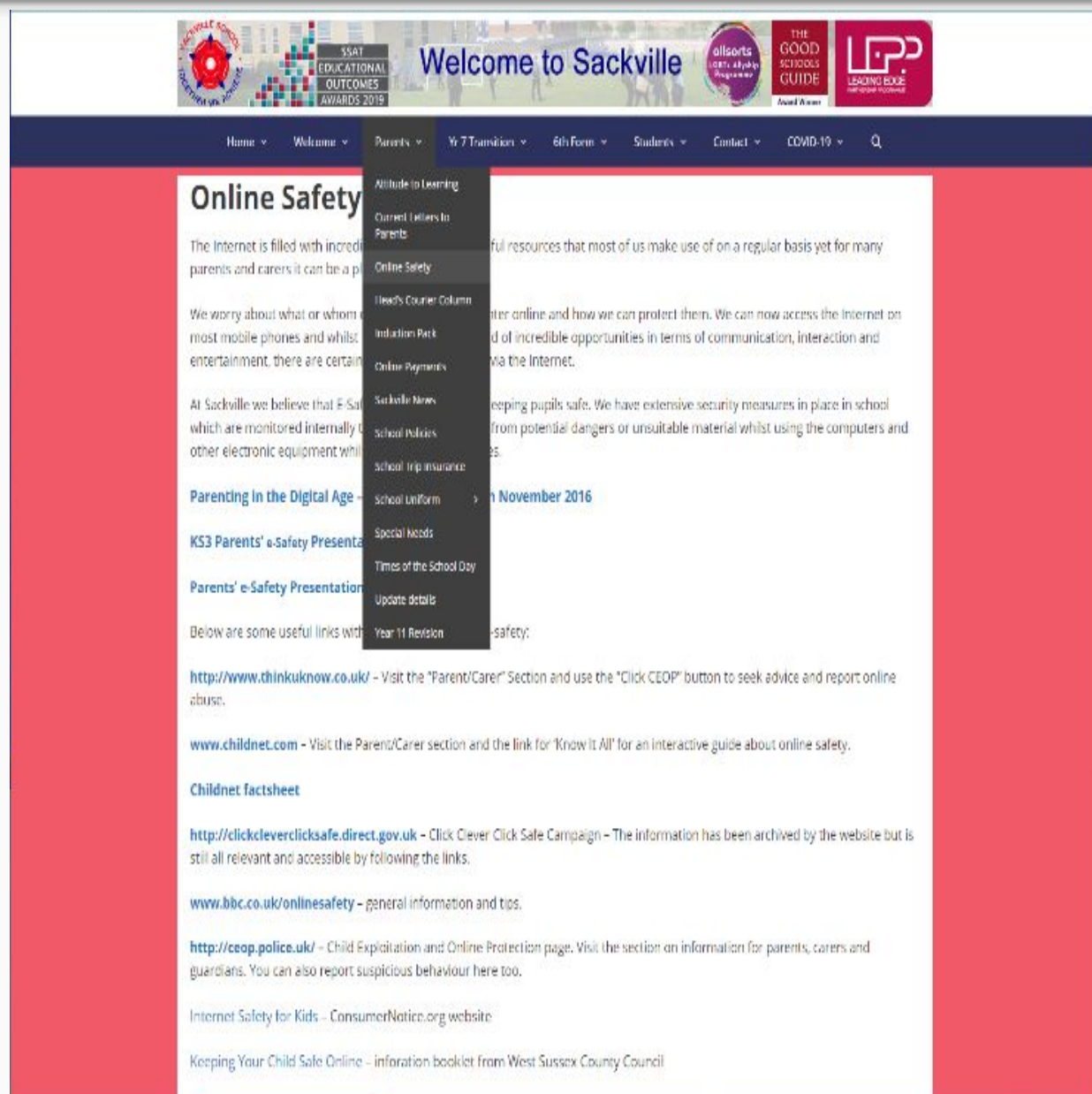
# Online safety

[ktreen@sackvilleschool.org.uk](mailto:ktreen@sackvilleschool.org.uk)



# School website - support for online safety

1. Go to the school website
2. Click on the parents tab
3. Scroll down to online safety



The screenshot shows the Sackville School website. The header includes the school logo, 'SSAT EDUCATIONAL OUTCOMES AWARDS 2019', 'Welcome to Sackville', and several award logos. The navigation menu is open, showing 'Parents' selected, with a dropdown menu listing various categories. 'Online Safety' is highlighted in the dropdown. The main content area displays the 'Online Safety' page, which includes text about internet safety, a list of useful links, and a 'Childnet factsheet' section.

**Online Safety**

The Internet is filled with incredible resources that most of us make use of on a regular basis yet for many parents and carers it can be a place of concern.

We worry about what or whom our children are using on their most mobile phones and whilst using social media and entertainment, there are certain risks that we need to be aware of.

At Sackville we believe that E-Safety is a key part of our curriculum which are monitored internally by our staff and our other electronic equipment whilst in school.

Parenting in the Digital Age - November 2016

KS3 Parents' e-Safety Presentation

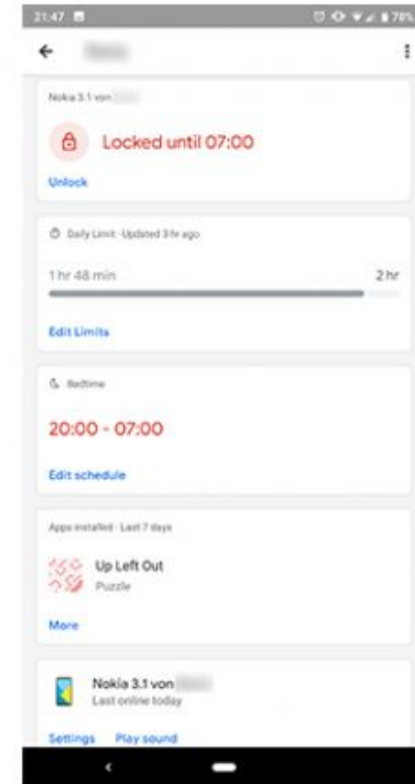
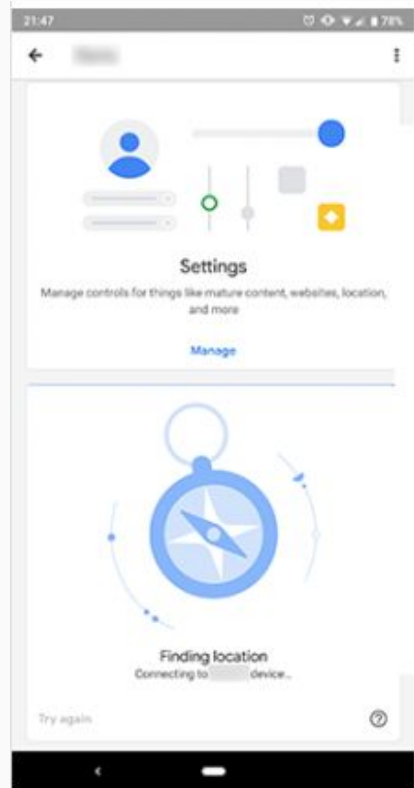
Parents' e-Safety Presentation

Below are some useful links with regards to online safety:

- <http://www.thinkuknow.co.uk/> - Visit the "Parent/Carer" Section and use the "Click CEOP" button to seek advice and report online abuse.
- [www.childnet.com](http://www.childnet.com) - Visit the Parent/Carer section and the link for 'Know It All' for an interactive guide about online safety.
- Childnet factsheet**
- <http://clickcleverclicksafe.direct.gov.uk> - Click Clever Click Safe Campaign - The information has been archived by the website but is still all relevant and accessible by following the links.
- [www.bbc.co.uk/onlinesafety](http://www.bbc.co.uk/onlinesafety) - general information and tips.
- <http://ceop.police.uk/> - Child Exploitation and Online Protection page. Visit the section on information for parents, carers and guardians. You can also report suspicious behaviour here too.
- Internet Safety for Kids - ConsumerNotice.org website
- Keeping Your Child Safe Online - information booklet from West Sussex County Council

# Google Family Link

- Good for keeping an eye on screen time
- Guide them to good content
- Location
- Discuss good online behaviours



<https://families.google.com/familylink/>

# Passwords

	Digits				
	8	9	10	11	12
Lowercase (LC)	208 seconds	90 minutes	39 hours	42 days	3yrs
Lowercase + Uppercase (UC)	14 hours	32 days	4.5 years	238 years	12,394 years
LC+UC+Num or special character (SC)	2.5 days	5 years	26 years	1650 years	102,304 years

National Crime Agency recommends 13 characters or more

L@ndonBeachMusic = 16 characters LC+UC+SC

2 step authentication?

# Guidance

1. If you get an email from an **unknown source**, do not open it and do not click on any **attachments**
2. Make sure that your **anti-virus** software is up to date
3. Never follow the messages from anti-virus software you encounter whilst on the internet. Only follow the anti-virus instructions from the software you have installed on your computer
4. Install an **anti-spyware** package
5. Always use a **firewall**
6. Ensure that your software is **up to date**
7. When using a **public WiFi** then always use go through a **VPN**

For example, Windows software is routinely updated on the second Tuesday of each month (security updates are issued on that date). Should a critical update be necessary between monthly updates, make sure it is installed immediately.

Check if you have an account that has been compromised in a data breach

<https://haveibeenpwned.com/>

# Support

<https://www.thinkuknow.co.uk/parents/>

<https://www.net-aware.org.uk/>

<https://www.internetmatters.org/>

<https://www.childnet.com/>

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/crime-prevention/staying-safe-online/>